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**MINUTES OF THE
GLENDON BOROUGH COUNCIL
GLENDON BOROUGH HALL
December 11, 2025**

Call to Order:

The regular meeting of the Glendon Borough Council was called to Order at 7:11 p.m. with the Pledge of Allegiance and roll call.

Present:

Donna Breidinger – Council President
Michael Veres - Council Vice-President
Kathryn Harstine – Councilmember
Amy Lynn Weisenberger-Caswell – Councilmember
Donald Young – Councilmember
Ronnie Shaffer – Secretary/Treasurer
Thomas Elliott – Solicitor

Absent:

Melody McAllister – Mayor
James McAllister-Zoning Officer
Beth Young –Tax Collector

Visitors:

None

Public Participation:

None

Minutes:

The minutes of the November 13, 2025 and November 20, 2025 meetings were unanimously approved on a motion by Councilmember Amy Weisenberger-Caswell, seconded by Council Vice-President Mike Veres.

Treasurer’s Report:

Bills to be paid:

The bills to be paid were presented. All regular General Fund and Sewer Fund bills, including paychecks for the Mayor, Council and Zoning Officer, as well as Secretary/Treasurer Veronica Shaffer, David Blankenship and Jericho Johnson were approved as presented on a motion by Ms. Caswell and seconded by Councilmember Don Young. All Ayes.

Other Paychecks to be issued were presented:

- The paycheck for Jeffrey Breidinger was approved on a motion by Ms. Caswell and seconded by Mr. Veres with President Donna Breidinger abstaining.
- The paycheck for Amy Weisenberger-Caswell was approved on a motion by Mr. Veres, seconded by Mr. Young with Ms. Caswell abstaining.
- The paycheck for Beth Young was approved on a motion by Mr. Veres and seconded by Ms. Caswell, with Mr. Young abstaining.

Tax Collector’s Report:

Tax Collector’s Report was unanimously approved on a motion by Ms. Caswell and seconded by Mr. Veres.

5 **Committee Reports:**

- 6 • Building: Nothing at this time.
- 7 • Roads: Solicitor Thomas Elliott is working on the easements for Pine Lane.
- 8 • Signs: The High and Franklin Street signs are missing from that intersection.
- 9 • Sewer:
 - 10 ○ The new gate at Pump Station One has been installed. Mr. Breidinger did a fine
 - 11 job constructing the gate. Ms. Caswell will notify T&M to proceed with the
 - 12 survey.
 - 13 ○ EEMA O&M services advised of a 22% differential anomaly between Pumps One
 - 14 and Two at Pump Station Two.
 - 15 ▪ This can be evaluated and addressed in March when the weather is more
 - 16 favorable.
 - 17 ○ Ms. Caswell advised that we are waiting on Keycodes OK to do the electrical
 - 18 panels at Pump Station One and Pump Station Two.
 - 19

20 **Mayor's Report:**

21 In the Mayor's absence, Council was referred to the Keycodes reports as follows:

- 22 • 3 High Street – The resident has made great progress and Keycodes will issue a Letter of
- 23 Compliance.
- 24 • 8 High Street – A Notice of Violation (NOV) was issued upon a complaint investigation
- 25 for seriously deferred maintenance. It was noted that the property was for sale, and
- 26 Solicitor Elliott inquired if a Buyer's Notification Inspection was still required. He will
- 27 research the issue.
- 28 • 201 High Street - A Notice of Violation (NOV) was issued upon a complaint
- 29 investigation about junk vehicles and trash at the rear of the property, as well as reports
- 30 of rats.
- 31 • 111 Main Street – The new build passed final inspections for Energy/Insulation,
- 32 Plumbing and Sewer Lateral. Final inspections for Electrical and Mechanical did not pass
- 33 with a list of items to be addressed.
- 34 • 158 Main Street – Adequate progress has been observed, and the homeowner is
- 35 committed to addressing the remaining issues. All parties agreed that neither further
- 36 Court nor Code Enforcement was required and the complaint can be closed.
- 37 • Island Park Road – Nothing has been done and another citation will be issued.
- 38

39 **President's Report:** Nothing at this time

40 **Engineer's Report:** Work related to Pine Lane paving and Pump Station electrical issues.

41 **Zoning Officer's Report:** Nothing at this time.

42 **Old Business:**

43 Hilton Street West –

- 44 • The depression in the street has been filled in with cold patch to facilitate winter
- 45 maintenance. Solicitor Elliott has no further information other than the Engineers were
- 46 going to televise the lines.
- 47
- 48
- 49

5 **Old Business - continued:**

6 Air B&B – No Action.
7

8 Chrin Snow Removal Contract –

- 9 • Solicitor Elliott to send revised contract to Chrin for approval of the changes made.
10

11 **New Business:**

12 2026 Budget –

13 The General Fund budget has been properly posted and advertised.

- 14 • President Breidinger asked for a motion to approve the proposed budget as final.
- 15 • Councilmember Kathryn Harstine made a motion to finalize the proposed budget as
16 presented. Ms. Caswell seconded. The vote proceeded as follows; President Breidinger,
17 Mr. Veres, Ms. Caswell and Mrs. Harstine, Aye, Mr. Young Opposed.

18 Resolution 2025-02

- 19 • It was noted that the Tax Resolution was inadvertently omitted from the agenda. Ms.
20 Caswell made a motion to amend the agenda to include the Tax Resolution, seconded by
21 Mrs. Harstine, all Ayes.
- 22 • President Breidinger then read the Resolution levying a tax on all real property in the
23 Borough of Glendon subject to taxation for the fiscal year 2026 at the rate of Eleven and
24 Six One-Hundredths (11.06) mills on each dollar of assess valuation being \$1.106 per
25 \$100.00 of assessed valuation. Mrs. Harstine made a motion, seconded by Ms. Caswell, all
26 Ayes.

27 Ordinance 2025-01

- 28 • The ordinance fixing the compensation of the Mayor, members of Borough Council and
29 the Zoning Officer was presented.
- 30 • Mrs. Harstine made a motion to adopt the ordinance, seconded by Ms. Caswell. The vote
31 proceeded as follows; President Breidinger, Mr. Veres, Ms. Caswell and Mrs. Harstine,
32 Aye, Mr. Young Opposed.
33

34 **Announcements/Correspondence:**

- 35 • The Organizational meeting for 2026 will be held on Monday, January 5th at 7:00 p.m.
- 36 • The regular monthly meetings for 2026 will be held on the first Wednesday of each month,
37 with supplementary meetings on the second and third Wednesday as needed.
- 38 • Williams Township Fire Department covers Glendon Borough and if anyone is interested
39 in volunteering, please contact Williams Township at 610-258-6788.
40

41 Having no further business, a motion to adjourn was made by Mrs. Harstine and seconded by Ms.
42 Caswell. All Ayes.
43

44 The meeting was adjourned at 7:33 p.m.
45

46 Respectfully submitted,

47 

48 Veronica Shaffer
49 Secretary/Treasurer