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**MINUTES OF THE
GLENDON BOROUGH COUNCIL
GLENDON BOROUGH HALL
September 11, 2025**

23
24

Call to Order:

The regular meeting of the Glendon Borough Council was called to Order at 7:00 p.m. with the Pledge of Allegiance, a moment of silence in observance of the anniversary of the September 11th, 2001 attacks and roll call.

25
26

Present:

Donna Breidinger – Council President
Michael Veres - Council Vice-President
Kathryn Harstine – Councilmember
Amy Lynn Weisenberger-Caswell – Councilmember
Ronnie Shaffer – Secretary/Treasurer

27
28
29

Absent:

Melody McAllister – Mayor
Donald Young – Councilmember
Thomas Elliott – Solicitor
James McAllister-Zoning Officer
Beth Young –Tax Collector

30
31

Visitors:

None

32
33

Public Participation:

None

34
35

Minutes:

The minutes of the August 14, 2025 meeting were approved.

36
37

Treasurer's Report:

38
39

Bills to be paid:

The bills to be paid were presented. Secretary/Treasurer Ronnie Shaffer stated there was an additional invoice received today in the amount of \$113.51 from the IRS for interest and penalty for a late filing on the 3Q 2024 Form 941. All regular bills and the addition were approved as presented.

Paychecks to be issued were presented:

- Paychecks for Secretary/Treasurer Veronica Shaffer, Justin Running and Tax Collector Beth Young were unanimously approved.
- The paycheck for Jeffrey Breidinger was approved with President Donna Breidinger abstaining.
- The paycheck for Ms. Caswell was approved with Ms. Caswell abstaining.

Sewer delinquency letters have been sent out.

- Two have been paid in full.
- Five are on payment plans.
- Two Certified Shut-off letters were sent on Friday, September 5th.

4
5 **Tax Collector's Report:**

6 Tax Collector's Report was approved.
7

8 **Committee Reports:**

- 9
- 10 • Building: Local Share Account Grant is due September 30th.
 - 11 ○ Received estimates for interior painting, bathroom improvements (including
 - 12 electric), exterior painting, roofing, soffit, fascia, gutters and downspouts.
 - 13 • Roads: Rock Road gutter wash out across from 200 Rock Road.
 - 14 ○ AMK Construction contacted to provide estimate for Ballast.
 - 15 ○ Call about Main Street pothole in front of 158 Main Street.
 - 16 ▪ Caller said he hit it and got a flat, got it fixed. The following week hit it
 - 17 again, got another flat and bent rim.
 - 18 ▪ A list of potholes not yet addressed was sent to Diehl Paving for estimate.
 - 19 • Signs: Stop Ahead signs still need to be installed.
 - 20 ▪ May need PA One Call for Main Street installation.
 - 21 ○ Need another Road Work Ahead sign.
 - 22 • Sewer: Electrical panel upgrade in process
 - 23 ○ Unable to locate plans for PS1 and PS2. EEMC reaching out to Issett for copies.
 - 24 ○ Keycodes needs to inspect new installation before they can be activated.
 - 25 ○ T&M may have to redo site plans for all pump stations; they will send a quote.
 - 26 ○ EEMC O&M reports for August erroneously dated as July.
 - 27 ○ Old pumps are scrap, to be added to municipal property disposal list.
 - 28 ○ Spare pump (incorrect connection) to be put on Municibid.

29 **Mayor's Report:** Nothing at this time.
30

31 **President's Report:**

- 32
- 33 • Jeff Breidinger has been trimming the dead trees at the park. Looks good.
 - 34 • The Texture 111 (T-111) siding on the pavilion is deteriorating and needs to be replaced.
 - 35 • Suggested metal or vinyl siding.
 - 36 • It is not a lot of square footage so it should not be too expensive. Get estimates.

37 **Engineer's Report:**

- 38
- 39 • Hilton Street West has a new sinkhole behind the PennStro property, possibly in the I-78
Right of Way.
 - 40 • Possibly from PennStro storm water run-off.
 - 41 • Orange safety fence has been placed around the area.
- 42

43 **Zoning Officer's Report:** Nothing at this time.
44

45 **Old Business:**

46 **Air B&B:** No action.
47

48 **Disposal of Public Property:** No action.
49

5 Hilton Street West Sinkhole: See Engineer's Report.
6

7 Local Share Account Grant: Add Mini-Splits for more efficient heating/cooling.
8

9 **New Business:**

10 **Pine Lane Paving:**

11 A motion was made, seconded and unanimously approved to go forward with T&M Associates
12 proposal to move forward with getting three written quotes for paving Pine Lane over the existing
13 stone with a 2.5" layer of asphalt wearing course.
14

15 **Pothole Repair:**

16 A motion was made, seconded and unanimously approved to accept the estimate from Diehl
17 Paving to repair potholes at various locations around the Borough for \$3,000.00. No traffic control
18 from the Borough is required.
19

20 **General Fund and Sewer Fund PLGIT Accounts:**

21 Ms. Shaffer will inquire as to rates and report to Council at the next meeting (9/18/25).
22

23 **Keycodes:**

24 A motion was made, seconded and unanimously approved to accept the Keycodes 2026 rate
25 schedule.
26

27 **299 Main Street:**

28 A date will be set to clean up the property in early October at the next meeting (9/18/25).
29

30 **Pole Barn Electric:**

31 A motion was made, seconded and unanimously approved to accept the estimate from Napoli
32 Electric to run electric to the Pole Barn for \$5,690.00.
33

34 **2026 Meeting Schedule:**

35 It was suggested to change the primary meeting dates for 2026 to the first Wednesday or Thursday
36 rather than the second Thursday of each month in order to pay the bills in a timely manner.
37

38 **Announcements/Correspondence:**

39 The Williams Township Fire Department covers Glendon Borough and if anyone is interested in
40 volunteering, please contact Williams Township at 610-258-6788.
41

42 Having no further business, a motion to adjourn was made and seconded. All Ayes.
43

44 The meeting was adjourned at 8:04 p.m.
45

46 Respectfully submitted,



47
48 Veronica Shaffer
49 Secretary/Treasurer