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**MINUTES OF THE
GLENDON BOROUGH COUNCIL
GLENDON BOROUGH HALL
May 8, 2025**

Presiding: Donna Breidinger – Council President

Present: Michael Veres - Council Vice-President
Kathryn Harstine – Councilmember
Amy Weisenberger-Caswell – Councilmember
Donald Young – Councilmember
Veronica Shaffer – Secretary/Treasurer

Absent: Melody McAllister – Mayor
Thomas Elliott – Solicitor
Beth Young – Tax Collector
James McAllister-Zoning Officer

Visitors: None

The regular meeting of the Glendon Borough Council was held on Thursday, May 8, 2025, at Glendon Borough Hall. President Donna Breidinger called the meeting to order at 7:02 p.m. with the Pledge of Allegiance and roll call.

Public Participation: None

Minutes:

President Breidinger asked for a motion to approve the minutes of March 13th and March 20th that were tabled at the April meeting. Councilmember Donald Young said he did not see the corrections Solicitor Thomas Elliott noted regarding addressing everyone by their title. Secretary/Treasurer Veronica Shaffer said she had spoken with Solicitor Elliott about it previously. Everyone is listed with their title in the heading, and with their title and full name the first time they are mentioned in the body of the minutes; thereafter they are referred to as Mr., Mrs. or Ms. He has since recommended that the Mayor, Council President, the Solicitor and Secretary be referred to throughout the minutes with their title. Ms. Shaffer noted that both sets of March minutes had been changed to reflect the aforementioned titles but noted that she herself prefers to be referred to as Ms. Shaffer. After further discussion, President Breidinger suggested tabling the minutes in question until Solicitor Elliot is present for further discussion.

Mr. Young said he has further corrections for the April 10th minutes. President Breidinger noted she mis-spoke as to the date of the May meeting, which should have been May 8th instead of May 15th. In addition, the parenthetical date correction in the April minutes was not the correct procedure. Further, under Bills to be Paid, President Breidinger's Aye vote was not recorded on the bills to be paid with the exception of the check for Jeffrey Breidinger. And finally, under the Sewer Grant, a clarification on Mr. Young's comment recommending a Vortex pump should be specified for Pump Station 2, with Mr. Young noting that Pump Station 3 has a completely different type of pump.

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5 **Minutes – Continued:** Mr. Young suggested tabling the April minutes as well until the titling
6 issue is resolved, but President Breidinger said when she spoke with Solicitor Elliott he did not
7 address that issue in his review of the minutes, and she had received questions about why minutes
8 were not being posted to the website in a timely manner, so she asked for a motion to approve the
9 April 10th minutes as corrected. Mr. Young protested, and President Breidinger acknowledged his
10 protest, but for the stated reason did not wish to delay the approval any further. Councilmember
11 Amy Weisenberger-Caswell made a motion to approve the minutes as corrected. Councilmember
12 Kathryn Harstine seconded. President Breidinger, Ms. Caswell, Mrs. Harstine and Council Vice-
13 President Mike Veres, Aye. Mr. Young opposed.

14 Mr. Young then noted that the unapproved minutes for both March meetings had been
15 posted to the website. Ms. Shaffer will remove them until they are approved.

16
17 **Treasurer’s Report:**

18 **Bills to be paid:**

19 President Breidinger asked for a motion to pay the bills with the exception of Beth
20 Young, Amy Weisenberger-Caswell and Jeffrey Breidinger. Mrs. Harstine made a motion to pay
21 all bills as noted. Ms. Caswell seconded, all Ayes.

22 President Breidinger then asked for a motion to pay Ms. Caswell. Mr. Young made the
23 motion, seconded by Mrs. Harstine. President Breidinger, Mr. Veres, Mrs. Harstine and Mr. Young
24 Aye, Ms. Caswell abstained.

25 President Breidinger then asked for a motion to pay Beth Young. Mrs. Harstine made the
26 motion, seconded by Ms. Caswell. President Breidinger, Mr. Veres, Mrs. Harstine and Ms. Caswell
27 Aye, Mr. Young abstained.

28 President Breidinger then asked for a motion to pay Jeffrey Breidinger. Mrs. Harstine
29 made the motion, seconded by Ms. Caswell. Mr. Veres, Mrs. Harstine, Ms. Caswell and Mr.
30 Young Aye, President Breidinger abstained.

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32 **Tax Collector’s Report:**

33 President Breidinger asked for a motion to accept the Tax Collector’s Report, subject to
34 audit. Mrs. Harstine made the motion, seconded by Ms. Caswell, all Ayes.

35
36 **Committee Reports:**

- 37
- 38 • Building: Nothing at this time.
 - 39 • Roads: Pothole patching has been delayed due to the weather.
 - 40 • Signs: Nothing at this time.
 - 41 • Sewer: We are currently employing two separate companies for pump station operation
42 and maintenance; RKR Hess as the Certified Operator at \$410.00 per month and Hydra-
43 Numatic who provides quarterly inspections at \$720.00 per quarter. Ms. Caswell reported
44 that EEMA O&M Services, a full-service provider for both maintenance and operation of
45 the pumping stations has provided a proposal for their services. EEMA’s proposed monthly
46 operations fee is \$985.75 per month, but this fee encompasses a once per week inspection
47 of the pumping stations. They will handle the alarms, so Ms. Caswell will not have to be
on-call 24/7.

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5 **Committee Reports - Continued:**

6 Sewer – Continued: They do not charge mileage. They also do electrical work, and it was
7 noted that the electrical box at Pump Station 1 is rusted through, and Pump Station 2 is also
8 rusted and both need to be replaced. President Breidinger noted that this company, while
9 more expensive, is a complete package, and provides more frequent inspections. Ms.
10 Caswell advised that RKR Hess requires only 5 days’ notice of cancellation, and Hydra
11 Numatic is 30 days. After further discussion Mrs. Harstine made a motion to hire EEMA
12 O&M Services for a one-year trial. Mr. Veres seconded. President Breidinger, Mr. Veres,
13 Ms. Caswell and Mrs. Harstine Aye, Mr. Young opposed.

14 Mr. Young advised that the replacement pump for Pump Station 4 acquired
15 with the previous grant is the wrong one, and he is trying to determine who is responsible.
16 He is also still working on getting estimates for rebuilding the two pumps at PS2. He’s had
17 one estimate of \$5,500.00 and is still awaiting other estimates for parts, etc. President
18 Breidinger noted that at least three people have determined that the old pumps are scrap,
19 but when Mr. Young gets a final number, Council will take it under advisement.

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21 **Mayor’s Report:** Nothing at this time.

22
23 **President’s Report:** Nothing at this time.

24
25 **Engineer’s Report:** PA One-Call for the Old Glendon Bridge removal utilities, and
26 correspondence and communications re: the sewer grant application.

27
28 **Zoning Officer’s Report:** Nothing at this time.

29
30 **Old Business:** President Breidinger stated that because of Solicitor Elliott’s absence, Old Business
31 will be tabled until the next meeting, with the exception of the security camera. While there are
32 currently grants available for parking lot improvements, the funds won’t be awarded until the end
33 of the year, and funds won’t be available until 2026. Because the Ring cameras are relatively
34 inexpensive, President Breidinger wishes to purchase them now, and noted that Ms. Shaffer has
35 requested a camera for the front of the building as well. Cost incurred would be \$249.00 for the
36 parking lot camera, which will be hard wired in place of the current motion light, \$99.00 for the
37 front camera, which is battery, wired or solar, and \$100.00 per year for the service agreement. Mr.
38 Breidinger can install them. Mrs. Harstine made a motion to purchase the security equipment, not
39 to exceed \$500.00. Mr. Veres seconded. President Breidinger, Mr. Veres, Ms. Caswell and Mrs.
40 Harstine Aye, Mr. Young opposed.

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42 **New Business:**

43 Minutes Protocol: Tabled until Solicitor Elliott is in attendance.

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45 **Announcements/Correspondence:**

- 46 • Primary Election Day is Tuesday, May 20, 2025. Polls open at 7:00 a.m. and close at 8:00
47 p.m.

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5 **Announcements/Correspondence - continued:**

- 6 • Williams Township Fire Department covers Glendon Borough and if anyone is interested
7 in volunteering, please contact Williams Township at 610-258-6788.

8

9 Having no further business, Ms. Caswell made a motion to adjourn. Mr. Veres seconded, all Ayes.

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11 The meeting was adjourned at 7:32 p.m.

12

13 Respectfully submitted,

14

Veronica J. Shaffer

15

16 Veronica Shaffer

17 Secretary/Treasurer

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