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**MINUTES OF THE
GLENDON BOROUGH COUNCIL
GLENDON BOROUGH HALL
November 21, 2024**

Presiding: Donna Breidinger – Council President

Present: Michael Veres - Council Vice-President
Kathryn Harstine – Councilperson
Amy Weisenberger-Caswell – Councilperson
Donald Young – Councilperson
Thomas Elliott – Solicitor

Ronnie Shaffer – Secretary/Treasurer

Absent: Melody McAllister – Mayor
Beth Young, Tax Collector
James McAllister-Zoning Officer

Visitors: None

The regular meeting of the Glendon Borough Council was held on Thursday, November 21, 2024, at Glendon Borough Hall, President Donna Breidinger called the workshop portion of the meeting to order at 6:10 p.m. with the Pledge of Allegiance and roll call.

Public Participation: N/A

Minutes: None

Treasurer’s Report:

Bills to be paid:

Mrs. Breidinger asked for a motion to pay the bills. Secretary/Treasurer Ronnie Shaffer noted that a check for Beth Young for \$30.00 was missed at the earlier November meeting and was not on the list for this meeting. Councilperson Kathryn Harstine made a motion to pay all bills. Council Vice-President Michael Veres seconded. All ayes with Councilperson Donald Young abstaining.

Tax Collector’s Report: None

Mayor’s Report: None

Zoning: Nothing at this time

Engineer’s Report: None

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5 **Committee Reports:** None

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7 **President's Report:** None

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9 **Old Business:** None

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11 **New Business:**

12 **2025 Budget Review:** Mrs. Breidinger said that she would like to present the draft budgets for
13 2025.

14 The Proposed Liquid Fuels (PLGIT) budget was presented:

- 15 ○ The Liquid Fuels account balance as of October 31, 2024: \$23,982.00
- 16 ○ Total anticipated income for 2025: \$17, 757.00
- 17 ○ Total proposed available funds for 2025: **\$41,793.00**
- 18 ○ Total proposed expenditures for 2025....: **\$41,739.00**

19 After a line-by-line review of the proposed budget, it was finalized as follows:

- 20 ○ The Liquid Fuels account balance as of October 31, 2024: \$23,982.00
- 21 ○ Total anticipated income for 2025: \$17, 557.00
- 22 ○ **Total proposed available funds for 2025: \$41,593.00**
- 23 ○ **Total proposed expenditures for 2025....: \$41,539.00**

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25 The proposed Sewer Revenues and Disbursements Fund budget was presented:

- 26 ○ The Sewer Fund account balance (including Capital Projects reserves) as of
27 October 31, 2024: \$216,004.00
- 28 ○ Total anticipated income for 2025: \$55,600.00
- 29 ○ Total proposed available funds for 2025: **\$271,604.00**
- 30 ○ Total proposed expenditures for 2025..: **\$ 38,418.00**
- 31 ○ Plus reserves.....: **\$233,186.00**
- 32 ○ Balanced at.....: **\$271,604.00**

33 It was noted that since the Sewer Fund is a service account, it does not have to be balanced.

34 After a line-by-line review of the proposed budget, it was finalized as follows:

- 35 ○ The Sewer Fund account balance (including Capital Projects reserves) as of
36 October 31, 2024: \$216,004.00
- 37 ○ Less anticipated November/December 2024: **-\$13,419.00**
- 38 ○ Total anticipated income for 2025: \$55,600.00
- 39 ○ **Total proposed available funds for 2025: \$258,185.00**
- 40 ○ **Total proposed expenditures for 2025....: \$ 43,960.00**
- 41 ○ **Plus reserves.....: \$242,250.00**
- 42 ○ **Deficit.....: -\$ 28,025.00**

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5 The proposed General Fund budget was presented:

- 6 ○ The General account balance (including reserves) as of October 31, 2024:
7 \$590,423.00
- 8 ○ Total anticipated income for 2025: \$260,575.00
- 9 ○ Total proposed available funds for 2025: **\$850,998.00**
- 10 ○ Total proposed expenditures for 2025....: **\$427,106.00**
- 11 ○ Plus reserves.....: **\$423,892.00**
- 12 ○ Balanced at.....: **\$850,998.00**

13 After a line-by-line review of the proposed budget, it was finalized as follows:

- 14 ○ The General account balance (including reserves) as of October 31, 2024:
15 \$590,423.00
- 16 ○ Less anticipated November/December 2024: **-\$22,046.00**
- 17 ○ Total anticipated income for 2025.....: \$228,625.00
- 18 ○ Total proposed available funds for 2025....: **\$797,001.00**
- 19 ○ Total proposed expenditures for 2025.....: **\$414,106.00**
- 20 ○ Plus reserves.....: **\$382,295.00**
- 21 ○ Balanced at.....: **\$797,001.00**

22
23 Mrs. Breidinger read the following as supplied by Solicitor Tom Elliott:
24

25 **MOTION APPROVING PROPOSED BUDGET FOR GLENDON**

26 **BOROUGH AND PROPOSED TAX RATE FOR THE FISCAL YEAR 2025**

27 I make the following motion:

- 28 1. That the budget as presented and finalized this evening be approved and adopted
29 as the proposed budget of the Borough of Glendon for the fiscal year 2025.
- 30 2. That the proposed budget be made available for public inspection in the Glendon
31 Borough Hall during regular business hours and by visiting the Glendon Borough
32 website at <https://glendonboro.com/notices/>.
- 33 3. That Borough Council meet on December 12, 2024 beginning at 7:00 p.m. in
34 Borough Hall to approve and adopt a final budget, and to adopt a resolution levying the
35 real estate tax for the fiscal year 2025 at the rate of \$1.106 per hundred dollars
36 (\$100.00) of assessed valuation.
- 37 4. That for the calendar year 2025, regular public meetings of Borough Council will
38 be held on the second and third Thursdays of each month commencing at 7:00 p.m.
39 preceded by workshop meetings commencing at 6:00 p.m., and that meetings of the
40 Planning Commission will be held on the third Monday of each month commencing at
41 7:00 p.m. All meetings are held in Glendon Borough Hall, 24 Franklin Street, Glendon,
42 Pennsylvania 18042.

4 5. That Borough Solicitor is authorized to provide public notice of the foregoing as
5 required by law.

6 *Note: § 1302(b) of the Borough Code states: "Amount.--The taxes shall be levied on the*
7 *dollar on the valuation assessed for county purposes, as now is or may be provided by*
8 *law. All real property, offices, professions and persons made taxable by the laws of this*
9 *Commonwealth for county rates and levies may, in the discretion of council, be taxed*
10 *after the same manner for those purposes. An action on the part of the borough*
11 *authorities fixing the tax rate for any year at a mill rate shall include a statement*
12 *expressing the rate of taxation in dollars and cents on each \$100 of assessed valuation*
13 *of taxable property."*

14 Ms. Caswell made the motion. Mrs. Harstine seconded the motion. Ms. Caswell, Aye, Mrs.
15 Harstine, Aye, Mr. Veres, Aye, Mr. Young Opposed.

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17 Mr. Elliott noted that the proposed budget must be available for public inspection for a period of
18 10 (ten) days, and he will contact the Express Times tomorrow (Friday, November 22, 2024) with
19 the Legal Notice for advertising.

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21 Having no further business, Mrs. Harstine made a motion to adjourn. Ms. Caswell seconded, all
22 Ayes.

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24 The meeting was adjourned at 8:32 p.m.

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27 Respectfully submitted,

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30 Veronica Shaffer
31 Secretary/Treasurer

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