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**MINUTES OF THE
GLENDON BOROUGH COUNCIL
GLENDON BOROUGH HALL
November 14, 2024**

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Presiding: Donna Breidinger – Council President

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Present: Michael Veres - Council Vice-President
Kathryn Harstine – Councilperson
Amy Weisenberger-Caswell – Councilperson
Ronnie Shaffer – Secretary/Treasurer

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Absent: Melody McAllister – Mayor
Donald Young – Councilperson
Beth Young – Tax Collector
Thomas Elliott – Solicitor
James McAllister-Zoning Officer

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Visitors: Dale King

The regular meeting of the Glendon Borough Council was held on Thursday, November 14, 2024, at Glendon Borough Hall. President Donna Breidinger called the meeting to order at 7:00 p.m. with the Pledge of Allegiance and roll call.

Public Participation: None

Minutes:

Mrs. Breidinger asked for a motion to approve the minutes of October 10, 2024, and October 24, 2024, Councilperson Kathryn Harstine made the motion, Councilperson Amy Weisenberger-Caswell seconded, all Ayes.

Treasurer's Report:

Bills to be paid:

Mrs. Breidinger asked for a motion to pay the bills, with the exception of paychecks. Mrs. Harstine made a motion to pay all bills. Ms. Caswell seconded, all Ayes.

Treasurer Ronnie Shaffer reported that the QuickBooks Payroll has not been updating properly and is not calculating the non-local taxes. She noted that since she is not yet listed as a user, QuickBooks could not assess the problem. She also noted that she tried to contact Councilperson Don Young and left a message with former Secretary/Treasurer Beth Young on November 12th but received no response. Ms. Shaffer said she could calculate the Federal Social Security and Medicare and State taxes manually and withhold an estimated flat rate for federal withholding to produce the checks with Council's approval. Council agreed and went into a brief recess in the meeting to produce the checks.

Paycheck amounts are as follows: Justine Running - \$30.99, Amy Weisenberger-Caswell - \$277.99, Beth Young - \$130.54, Veronica Shaffer - \$832.04. Mrs. Breidinger asked for a motion to approve all paychecks, with the exception of Ms. Caswell's. Mrs. Harstine made the motion,

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5 **Treasurer's Report: - Continued**

6 **Bills to be paid:**

7 Vice-President Mike Veres seconded, all ayes. Mrs. Harstine then made a motion to pay Ms.
8 Caswell. Mr. Veres seconded; Ms. Caswell abstained.

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10 **Tax Collector's Report:**

11 Mrs. Breidinger asked for a motion to accept the Tax Collector's Report, subject to audit.
12 Mrs. Harstine made the motion, seconded by Ms. Caswell, all Ayes.

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14 **Mayor's Report:** Nothing at this time.

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16 **Zoning:** Nothing at this time.

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18 **Engineer's Report:**

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20 **Committee Reports:**

- 21 • Roads: Nothing at this time.
- 22 • Signs:
- 23 ○ The Stop sign at Main and High Streets needs to be replaced with a permanent sign.
24 We still need to get a copy of the police report from the August 23rd incident so it
25 can be turned in to the drivers insurance company. Ms. Caswell said it was to be
26 sent here to Borough Hall. The Borough has to do the work but can be reimbursed.
27 We need two to three flaggers for traffic control, and it would probably be best to
28 do it on a Sunday afternoon when there is less traffic.
- 29 • Sewer:
- 30 ○ Curtis power solutions came out on November 6th, to do the annual maintenance
31 on the Generator at PS3. They sent an estimate for recommended repairs to replace
32 the fuel filter assembly in the amount of \$1,052.66. There was some confusion as
33 to whether it was it was an invoice or an estimate since it said "Pay this amount".
34 Ms. Shaffer will call to clarify. Mrs. Breidinger asked for a motion to pay the bill
35 if it is indeed due and payable. Mr. Veres made the motion, Ms. Caswell seconded,
36 all Ayes.
- 37 ○ Ms. Caswell reported that there was an alarm for a Low Float backup on Pump
38 Station 2. She shut it off until the technician could come out. The technician
39 replaced the float, and there was no charge because it was recently replaced and is
40 under warranty. The brackets that hold the motors in place need to be replaced, and
41 there is an estimate of \$1,645.91 to replace the aluminum brackets with stainless
42 steel brackets so we will not have this issue again. Mr. Veres made a motion to
43 accept the estimate. Ms. Caswell seconded, all Ayes. Ms. Shaffer will send the
44 signed estimate to Hydra-Numatic.
- 45 ○ Matt from Septix came out to help with the Pump Station problems and the agitator
46 on Pump Station 3. Mrs. Breidinger will reach out to him and express our gratitude
- 47

4 **Committee Reports - Continued:**

5 Sewer: Continued

6 for his help, and also expressed appreciation for all that Ms. Caswell does in
7 keeping the sewer system up and running.

8
9 **President's Report:** Mrs. Breidinger reported that Republic Services has extended the current
10 trash collection contract for 2025, with no changes to the cost and no automation.

11
12 **Old Business:** In the absence of Solicitor Tom Elliott, we will not address old business at this
13 time.

14
15 **New Business:**

16 **Tree Trimming on Main Street:** Mrs. Breidinger has been in contact with PennDOT, Met-Ed
17 and RCN and all of them say they are not responsible for tree trimming. The PennDOT rep
18 (Chris) said that since there are no overhead wires at the intersection of the Glendon Bridge and
19 westbound Main Street they will have their subcontractor address the overhanging tree there.

20 Bergey's tree service did the tree work at the culvert on Berger Road and the Borough
21 Hall parking lot at a good price. He will do the length of Main Street from Clark's Garage to the
22 Glendon Bridge for \$8,000.00 if the Borough provides a flagging crew. Mrs. Harstine and Ms.
23 Caswell volunteered for flagging. If the proposal is approved at this meeting, the work will
24 schedule the work for Sunday, December 22nd. Mrs. Breidinger said that since the Lehigh Drive
25 detour will be in place through the duration of the winter due to an issue with a property owner,
26 she is concerned about the excess traffic and any winter weather may cause the trees to start
27 snapping and falling onto the roadway. She would like to use \$8,000.00 from the Covid money,
28 since it has to be used before the end of the year, or it must be returned. Ms. Caswell made a
29 motion to schedule the tree work, Mrs. Harstine seconded, all Ayes.

30
31 **Other Business:**

32 Mr. Veres noted that they have been surveying for the removal of the old Glendon Bridge. Mrs.
33 Breidinger had not heard anything official as to when the work will begin.

34
35 Mrs. Breidinger advised Ben Witmer has heard from Easton Suburban Water that they would
36 like to do the permanent restoration of the High/Holly/Crescent Streets water main replacement
37 project sooner than the usual six months. Mr. Witmer and Mrs. Breidinger both agree that the
38 full six months is required for proper settling, especially with the cold temperatures.

39
40 Fire Extinguishers: The fire extinguishers are past due. Mr. Elliott did take one to Kistler
41 O'Brien, but it is unclear if it has been returned. Along that line, Mrs. Harstine suggested that the
42 Borough Hall should have smoke alarms and CO2 detectors. Mrs. Breidinger will look into the
43 cost of obtaining them.

44
45 Mrs. Breidinger noted that the web site should be updated to reflect that the food donation barrel
46 has been moved to the vestibule to avoid the contents getting frozen. It will be available during
47 normal Borough Hall hours, other times by appointment.

4 **Announcements/Correspondence:**

5 The Borough has received correspondence regarding the Chrinergy project, complete with Permit
6 applications to DEP, and notice of review by the DEP, so the project is moving along. Mr. Elliott
7 will be provided with a copy of the Permit.

8
9 Northampton County has issued a Burn ban due to the drought conditions. It will be in effect
10 beginning on November 10th for 30 days, with the option to extend if necessary. Ms. Shaffer will
11 post it on the web site.

12
13 Borough Hall hours are now Monday through Friday 8 a.m. to 12 Noon. Other times by
14 appointment.

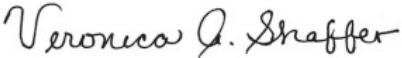
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16 Williams Township Fire Department covers Glendon Borough and if anyone is interested in
17 volunteering, please contact Williams Township at 610-258-6788.

18
19 Council will reconvene on Thursday, November 21st at 6 p.m. for the Budget Review. An
20 approval of the tentative budget will be advertised and available to the general public for
21 inspection and can be approved at the regular meeting on December 12, 2024.

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23 Having no further business, Ms. Caswell made a motion to adjourn. Mrs. Harstine seconded, all
24 Ayes.

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26 The meeting was adjourned at 8:18 p.m.

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28 Respectfully submitted,

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31 Veronica Shaffer
32 Secretary/Treasurer
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