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**MINUTES OF THE  
GLENDON BOROUGH COUNCIL  
GLENDON BOROUGH HALL**

July 11, 2024

**Presiding:** Donna Breidinger – Council President

**Present:** Michael Veres - Council Vice-President  
Amy Weisenberger-Caswell – Councilperson  
Donald Young – Councilperson  
Kathryn Harstine - Councilperson  
Melody McAllister – Mayor  
Beth Young – Secretary/Treasurer/Tax Collector

**Not Present:** Thomas Elliott – Solicitor  
James McAllister-Zoning Officer

**Visitors:** Dale King, Mollie Veres, Jericho Johnson

24 The regular meeting of the Glendon Borough Council was held on July 11, 2024 at  
25 Glendon Borough Hall. President Donna Breidinger called the meeting to order at 7:00  
26 p.m. with the Pledge of Allegiance and roll call.

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30 **Public Participation-**

31 None

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33 **Minutes-**

34 Councilperson A. Weisenberger-Caswell made a motion to approve the minutes for June  
35 13, 2024, as presented. Councilperson K. Harstine seconded and the motion was  
36 unanimously approved.

37  
38 **Treasurer's Report-**

39 **Bills to be paid:**

40 Councilperson D. Young made a motion to pay all bills from the General Fund, excluding  
41 Duncan Caswell and Councilpersons A. Weisenberger-Caswell and K. Harstine.  
42 Councilperson K. Harstine seconded and the motion was approved. Councilperson D.  
43 Young abstained.

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6 **Treasurer's Report (con't)-**

7 **Bills to be paid (con't):**

8 Councilperson D. Young made a motion to pay Duncan Caswell and Councilperson A.  
9 Weisenberger-Caswell from the General Fund. Vice-President M. Veres seconded and  
10 the motion was approved. Councilperson A. Weisenberger-Caswell abstained.

11  
12 Councilperson D. Young made a motion to pay Councilperson K. Harstine from the  
13 General Fund. Councilperson A. Weisenberger-Caswell seconded and the motion was  
14 approved. Councilperson K. Harstine abstained.

15  
16 Councilperson A. Weisenberger-Caswell made a motion to pay all bills from the Sewer  
17 Fund. Councilperson K. Harstine seconded and the motion was approved. Vice-  
18 President M. Veres abstained.

19  
20 Councilperson D. Young made a motion to pay all bills from Liquid Fuels.  
21 Councilperson A. Weisenberger-Caswell seconded and the motion was unanimously  
22 approved.

23  
24 Council reviewed a receipt from Home Depot in the amount of \$57.63. Councilperson K.  
25 Harstine made a motion to approve the expenditure. Councilperson A. Weisenberger-  
26 Caswell seconded and the motion was unanimously approved.

27  
28 **Sewer Bills:**

29 Treasurer B. Young stated that one house was posted for water shut-off and two were  
30 sent letters offering a payment plan. She said she would be surprised if either of the two  
31 residents who were sent payment plan letters respond and she will probably need to post  
32 those houses for water shut-off in August.

33  
34 Council reviewed a receipt from Reliable Signs. Councilperson D. Young stated that  
35 while he and Councilperson A. Weisenberger-Caswell were at Reliable Signs for a  
36 luncheon, they purchased hardware for hanging street signs.

37  
38 **Crime Watch bank account:**

39 Mayor M. McAllister said that she spoke with both Terry Sidor and Ronnie Shaffer and  
40 they have both agreed to stay on the Crime Watch committee. She also stated that they  
41 will get together to discuss scheduling something for the fall.

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43  
44 **Tax Collector's Report-**

45 Councilperson K. Harstine made a motion to accept the Tax Collector's Report, subject  
46 to audit. Councilperson A. Weisenberger-Caswell seconded and the motion was  
47 unanimously approved.

48

5 **Mayor's Report-**

6 Mayor M. McAllister said that the recent weeks had been very taxing regarding bad  
7 weather and potholes in the borough. She asked that everyone try to work together and  
8 when council members are speaking to residents in the borough, they need to be kind as  
9 they are the representatives of the borough. She stated that she had a complaint from a  
10 resident that a councilmember was screaming at the resident regarding a tree that had  
11 come down in a storm. Mayor McAllister said that there is a lot going on but that it is  
12 important to inform and educate the residents when they don't understand something and  
13 to not just yell at them.  
14

15 Mayor McAllister also had a question regarding a tree that was cut down at 26 Franklin  
16 St. She stated that the tree was on borough property, not the neighboring property.  
17

18 Mayor McAllister also stated that when borough employee, Justin Running, is cutting  
19 weeds, especially on Main and High Streets, he needs to wear a safety vest and have a  
20 flagger with him. President D. Breidinger said that she will speak with him.  
21

22 **Zoning-**

23 Reporting on behalf of Zoning Officer, J. McAllister, Mayor M. McAllister stated that a  
24 gentleman called with interest in purchasing 299 Main Street. She is not sure of his  
25 intentions with the property but she passed his information on to Solicitor Elliott.  
26

27 **Engineer Report-**

28 Council reviewed T&M invoices in their packets. Councilperson D. Young said that he  
29 noticed the borough is being billed for engineering services for the time involved that  
30 Ben Whitmer is talking to the City of Easton's engineer regarding the sewer at 124-126  
31 Main St. Mayor M. McAllister said that the borough should not have to pay those costs  
32 and they should be charged to Northampton County since it is their project.  
33 Councilperson D. Young directed Treasurer B. Young to track those expenses so  
34 Northampton County or the site developer can be billed.  
35 .

36 **Committee Reports-**

37 **Signs-** President D. Breidinger stated that there are five stop signs that can be refurbished  
38 for \$30.00 apiece. She stated that Vice-President M. Veres will power wash the signs and  
39 then they can be taken to Reliable Signs to see if they are able to be refurbished. She  
40 stated that new stop signs are \$42.00 as opposed to \$30.00 to refurbish. Councilperson  
41 D. Young made a motion to authorize spending \$150.00 from the General Fund to have  
42 five stop signs refurbished. Councilperson A. Weisenberger-Caswell seconded and the  
43 motion was unanimously approved.  
44

45 President D. Breidinger said that people have been running signs over in the area of  
46 Willow St. She called PennDOT to have the sign for 78 replaced because it was run over  
47 by a large truck. She also said that at the intersection of Island Park and Willow,  
48

5 **Committee Reports (con't)-**

6 **Signs (con't)-**

7 someone ran over the street sign and that the signs are intact but the pole and the one-way  
8 sign both need to be replaced.  
9

10 **Roads-** Secretary B. Young stated that she needs to reach out to the Pennsylvania State  
11 Police to see if they finished their report regarding the accident at Diehl Rd. and Berger  
12 Rd. that damaged the guide rail.  
13

14 Mayor McAllister asked when the potholes on Main St. will be filled by Diehl paving.  
15 President D. Breidinger said she has reached out to the contractor but is waiting for a  
16 return call.  
17

18 **Sewer-** Councilperson A. Weisenberger-Caswell stated that there are communication  
19 problems with all the pump stations. She said that there is no communication with PS1  
20 and faulty signals with PS3 in that signals are not being sent at the time of a problem but  
21 after the fact. President D. Breidinger said that she had spoken to Josh at Hydra-Numatic  
22 and that he reached out to High Tide, who has a less expensive solution but that she has  
23 not received a quote yet. Councilperson D. Young said that because the purchase was  
24 made through Site Specific, the borough has to go through them. He got a quote from  
25 Site Specific for refurbishing or replacing the units. Two units can be refurbished for a  
26 \$100 evaluation fee to send them in with a cost, not to exceed, \$750.00 per unit. The  
27 \$100.00 will come off the repair cost and the units will have a 90-day warranty. He said  
28 the second option is to replace the units with new units at the cost of \$1,115.00 each and  
29 would have a 2-year warranty. He further stated, there is a third option of a next-  
30 generation unit that would upgrade the system. He stated that one of the units would  
31 have to be upgraded to make the interlock system work but that would also involve an  
32 increase in the annual communication rate from \$350.00 to \$483.00. Councilperson D.  
33 Young said that the current units communicate every 15 minutes but the upgraded units  
34 would communicate every 2 minutes so there would be faster response time if there was a  
35 problem. He also stated that the labor rate for replacement would be \$350.00 per unit.  
36 He stated, ideally, the plan should be to buy one new unit to replace the one that is not  
37 functioning at all and send that unit off to be refurbished. The refurbished unit could then  
38 be put in at PS3, then take the last unit to have refurbished and keep as a backup.  
39 President D. Breidinger asked how much it would cost to have two new units and asked  
40 where the money would come from. She was advised these expenditures would come  
41 from the Sewer Fund. Councilperson D. Young stated that two new units would cost  
42 \$2,230.00 plus \$700.00 in labor, totaling \$2,930.00. President D. Breidinger said that she  
43 had a lengthy conversation with former councilperson, Lorie Thomas regarding the  
44 Sewer Fund reserves. Ms. Thomas told her that although the reserves are in place for a  
45 catastrophic failure, the money is also earmarked for capital expenditures. President D.  
46 Breidinger said that she spoke, specifically, to Ms. Thomas about reallocating the  
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6 **Committee Reports (con't)-**

7 **Sewer (con't)-**

8 \$4564.79 spent for repairs on PS3 from the \$200,000.00 in reserves. Ms. Thomas said  
9 that definitely is a capital expenditure and the money should be reallocated to cover it.  
10 Councilperson D. Young said that he would like to talk to Solicitor Elliott about this as  
11 well to determine what is considered a capital expenditure. Mayor M. McAllister said  
12 that Solicitor Elliott has been looking into this but that she feels the money should be  
13 reallocated to keep the sewer system functional. Councilperson A. Weisenberger-  
14 Caswell made a motion to spend up to \$2,930.00 to purchase two new units from Site  
15 Specific. Vice-President M. Veres seconded and the motion was unanimously approved.  
16 Councilperson D. Young suggested keeping the old units and, when funds are available,  
17 have those refurbished to keep on hand as emergency backup units.  
18

19 President D. Breidinger questioned two estimates from Hydra-Numatic. Councilperson  
20 A. Weisenberger-Caswell said that, following the monthly inspection, this is Hydra-  
21 Numatic's suggested work that needs to be done on the pump stations. Council agreed to  
22 table discussion until the next meeting in August.  
23

24 **President's Report-**

25 President D. Breidinger stated that she had a meeting with Angela from garbage hauler,  
26 Republic Services. In the new year, they will be automating their services and will  
27 supply each household with a 95-gallon cart. If additional carts are needed, that would be  
28 at the expense of the homeowner. Council discussed that the garbage contract is going  
29 out for bid at the end of the year and the details of Republic's services will need to be  
30 part of their bid packet.  
31

32  
33 **Old Business-**

34 **299 Main St.** - Tabled due to Solicitor Elliott's absence

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36 **525 Berger Rd.** - Tabled due to Solicitor Elliott's absence

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38 **158 Main St.** - Tabled due to Solicitor Elliott's absence

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40 **124-126 Main St. (former Glendon Hotel site)** - Tabled due to Solicitor Elliott's  
41 absence

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43 **Air B&B-** Tabled due to Solicitor Elliott's absence.

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45 **Disposition of borough property** - Tabled due to Solicitor Elliott's absence  
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5 **Old Business (con't)-**

6 **Salt spreader estimate** – President D. Breidinger stated she has a verbal estimate that  
7 was just under \$900.00 to repair the salt spreader. Councilperson A. Weisenberger-  
8 Caswell made a motion to approve up to \$1,000.00. Vice-President M. Veres seconded  
9 and the motion was unanimously approved.

10  
11 **Estimate for salt shed apron-** Council reviewed estimates from JCH in the amount of  
12 \$8,500.00 and AMK in the amount of \$7,585.00 for the concrete pad at the salt shed and  
13 stone for the parking lot. Vice-President M. Veres made a motion to hire AMK in the  
14 amount of \$7,585.00. Councilperson D. Young seconded and the motion was  
15 unanimously approved.

16  
17 **Paving Pine Lane** – nothing new

18  
19 Mayor M. McAllister said that she drove around the borough and made a list of residents  
20 who need to have a letter sent for weeds. President D. Breidinger said that there is a  
21 residence that borders Rock Rd. that has bushes that block the line of sight from Pine  
22 Lane to Rock Rd. Mayor M. McAllister said that a letter can be sent to that resident.

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25 **New Business-**

26 **Lighting for Borough Hall parking lot** – President D. Breidinger asked Councilperson  
27 D. Young if it is possible to put a brighter motion light in the parking lot to light up the  
28 area near the salt shed. Mayor M. McAllister said that there has been a problem with  
29 drug users parking in the lot after dark. President D. Breidinger asked Councilperson D.  
30 Young if he could look at running electric to the shed area and putting up another light.  
31 He said council had previously discussed running electric out there to have an outlet to  
32 plug the backhoe in. He will look at both options and report back to council. Vice-  
33 President M. Veres suggested calling other electricians as well.

34  
35 **Raise \$50.00 limit for spending by council members without prior approval** –  
36 President D. Breidinger asked if council would be open to discussing raising the spending  
37 limit. Councilperson D. Young suggested waiting to speak to Solicitor Elliott at the next  
38 meeting. Council agreed to table the discussion.

39  
40 Vice-President M. Veres said that he does not think residents should be charged to rent  
41 the pavilion. Mayor M. McAllister said that the \$50.00 rental fee is collected to offset the  
42 cost of electric in Borough Hall and sewer because the building is left open to have the  
43 restrooms available. She suggested speaking to Solicitor Elliott for his input. Council  
44 agreed to table the discussion.

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6 **New Business (con't)-**

7 Secretary B. Young stated that she has no extra keys for the downstairs doors at Borough  
8 Hall. She called The Flying Locksmith and found that it costs \$5.00 to have a new key  
9 made. Council agreed to not have any more keys made until it is necessary for new hires.

10  
11 **Announcements/Correspondence**

12 Secretary/Treasurer B. Young needs off July 22, 2024. Councilperson A. Weisenberger-  
13 Caswell will fill in at Borough Hall.

14  
15 Williams Township Fire Department covers Glendon Borough and if anyone is interested  
16 in volunteering, please contact Williams Township at 610-258-6788.

17  
18 Mayor M. McAllister reminded everyone that the Williams Township fireman's fair is  
19 the week of July 22<sup>nd</sup>.

20  
21 Councilperson K. Harstine asked what can be done regarding the bill she has for the  
22 alignment on her car due to potholes. Mayor M. McAllister told her to give the invoice  
23 to Secretary B. Young to submit to the borough's insurance company.

24  
25 Vice-President M. Veres stated that the parking lot at Borough Hall needs to be cleaned  
26 out before the stone is delivered. Council discussed disposing of the tires and the salt  
27 spreader. Mayor M. McAllister said that if the salt spreader is taken to the scrap yard, the  
28 money needs to come back to the borough. President D. Breidinger stated that she has  
29 someone who can come take the tires. Mayor M. McAllister stated that the cost of tire  
30 removal needs to be brought to council for approval. Councilperson D. Young said that  
31 the salt spreader is equipment and should not be taken to the junk yard, instead listed on  
32 Municibid.

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35 Councilperson D. Young made a motion to adjourn. Councilperson K. Harstine seconded,  
36 and the motion was unanimously approved.

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38 The meeting was adjourned at 8:09 p.m.

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41 Respectfully submitted,

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45 Beth Young  
46 Secretary