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**MINUTES OF THE
GLENDON BOROUGH COUNCIL
GLENDON BOROUGH HALL**

April 11, 2024

Presiding: Donna Breidinger – Council President

Present: Michael Veres - Council Vice-President
Amy Weisenberger-Caswell – Councilperson
Donald Young – Councilperson
Kathryn Harstine - Councilperson
Beth Young – Secretary/Treasurer/Tax Collector
Thomas Elliott – Solicitor

Not Present: Melody McAllister – Mayor
James McAllister-Zoning Officer

Visitors: Richard Hall, Amy Veres, Dale King

24 The regular meeting of the Glendon Borough Council was held on April 11, 2024 at
25 Glendon Borough Hall. President Donna Breidinger called the meeting to order at 7:00
26 p.m. with the Pledge of Allegiance and roll call.

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29 **Public Participation-**

30 Richard Hall questioned whether or not the camper at 299 Main St. had been removed.
31 President D. Breidinger stated that the camper had been removed. Solicitor Elliott said that
32 he spoke to Russell Russo who told him that it had been gone for a few weeks. He also
33 stated that he has been getting some cooperation from the Russo family regarding keeping
34 the property cleaned up.

35
36 Dale King asked President D. Breidinger if she had reached out to Theresa Sidor and
37 Ronnie Shaffer regarding the Crime Watch account. She stated that she had not due to
38 illness but will do so as soon as possible. Mr. King also said that he thinks the money in
39 the Crime Watch account should be used for General Fund expenses. President D.
40 Breidinger stated that she needs to speak with Mayor M. McAllister because she wanted to
41 use those funds for a national night out event in the borough. Treasurer B. Young stated
42 that when she spoke with the borough's auditor, she was told that those funds may not be
43 filtered back into the General Fund because they have not been accounted for in the budget.

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6 **Minutes-**

7 Councilperson A. Weisenberger-Caswell made a motion to approve the minutes for March
8 14, 2024, as presented. Councilperson D. Young seconded and the motion was
9 unanimously approved.

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11 **Treasurer's Report-**

12 **Bills to be paid:**

13 Councilperson D. Young made a motion to pay all bills from the General Fund, excluding
14 Duncan Caswell, Vice-President M. Veres and Councilpersons A. Weisenberger-Caswell
15 and D. Young. Councilperson K. Harstine seconded and the motion was approved.
16 Councilperson D. Young abstained.

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18 Councilperson D. Young made a motion to pay Councilperson A. Weisenberger-Caswell
19 and Duncan Caswell. Councilperson K. Harstine seconded and the motion was approved.
20 Councilperson A. Weisenberger-Caswell abstained.

21
22 Councilperson K. Harstine made a motion to pay Councilperson D. Young. Vice-President
23 M. Veres seconded and the motion was approved. Councilperson D. Young abstained.

24
25 Councilperson D. Young made a motion to pay Vice-President M. Veres. Councilperson
26 A. Weisenberger-Caswell seconded and the motion was approved. Vice-President M.
27 Veres abstained.

28
29 Councilperson D. Young made a motion to pay all bills from the Sewer Fund.
30 Councilperson A. Weisenberger-Caswell seconded and the motion was unanimously
31 approved.

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33 Councilperson D. Young made a motion to pay all bills from Liquid Fuels. Councilperson
34 A. Weisenberger-Caswell seconded and the motion was unanimously approved.

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37 **Sewer Bills:**

38 Treasurer B. Young stated that two houses were posted for water shut-off. One resident
39 has reached out and intends to submit payment within the week.

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41 Treasurer B. Young advised council that the state auditor is coming to Borough Hall on
42 Wednesday, April 17, 2024 to conduct the annual Liquid Fuels audit.

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45 **Crime Watch bank account:**

46 Discussed in public participation
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8 **Tax Collector's Report-**

9 Councilperson A. Weisenberger-Caswell made a motion to accept the Tax Collector's
10 Report, subject to audit. Councilperson K. Harstine seconded and the motion was
11 unanimously approved.
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14 **Mayor's Report-**

15 Mayor M. McAllister did not submit a report.
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18 **Zoning-**

19 Reporting on behalf of Zoning Officer, J. McAllister, Councilperson A. Weisenberger-
20 Caswell stated that a general construction application had been submitted for 112 Main St.
21 and that it will need to be forwarded to Keycodes.
22
23

24 **Engineer Report-**

25 Council reviewed T&M invoices in their packets. Councilperson D. Young made a motion
26 to accept the engineer's report. Councilperson A. Weisenberger-Caswell seconded and the
27 motion was unanimously approved.
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30 **Committee Reports-**

31 **Signs-** President D. Breidinger read from the minutes that a resident who lives on Helen
32 Ct. is requesting a new stop sign at Helen Ct. and Berger Rd. because the sign there is faded
33 and dented. Councilperson D. Young stated that there are extra stop signs at Borough Hall.
34 President D. Breidinger said she will contact Dave Blankenship and have him replace the
35 old sign. Councilperson K. Harstine said that the stop sign at Crescent and High St. because
36 it is dirty and faded. Vice-President M. Veres said that the sign needs to be taken down
37 and power washed.
38

39 **Roads-** Vice-President M. Veres said that he filled the big pothole on Main St. by Clark's
40 garage with cold patch but there are others that need to be done. He said that to be filled
41 right, the potholes need to be saw-cut, squared off and chipped back before putting hot
42 asphalt in to fill. He also stated that he and Councilperson A. Weisenberger-Caswell
43 looked at the apron at Rose Ct. and stated that it is a bit chewed up. He said that council
44 needs to obtain estimates to have that repaired correctly. Councilperson A. Weisenberger-
45 Caswell agreed. President D. Breidinger said that she will get estimates from three paving
46 companies. Vice-President M. Veres asked her to include pothole patching when getting
47 estimates from pavers for Rose Ct. Council President D. Breidinger and Councilperson A.
48 Weisenberger-Caswell discussed a pothole at Berger Rd. and Pine Lane that needs to be

5 **Committee Reports (con't)-**

6 **Roads (con't)-** filled. Councilperson A. Weisenberger-Caswell stated that she is trying to
7 stay on top of the potholes but rain has been an issue. Vice-President M. Veres asked if
8 the potholes are blown dry before being filled. Councilperson A. Weisenberger-Caswell
9 stated that they have not and she has been waiting for them to dry out before filling. Vice-
10 President M. Veres suggested purchasing a blower to clean the water out of potholes before
11 filling them. Councilperson D. Young stated that money had been budgeted for a blower
12 but the purchase had not been made.

13
14 President D. Breidinger stated that Pine Lane is in bad shape and needs to have a load of
15 2A modified fill it in. Councilperson A. Weisenberger-Caswell stated that 2A modified is
16 purchased from ABE (Easton Block and Supply) but that the salt spreader needs to come
17 off the borough truck to do so. President D. Breidinger said that Jimmy has been lagging
18 regarding getting the loader running but she is staying on him to get the job done as it is
19 needed to get the salt spreader off the truck.

20
21 President D. Breidinger asked about work that needed to be done on the borough truck that
22 had been authorized at a prior meeting. She asked when that work needed to be done and
23 who needed to take the truck to Kichline's Garage. Councilperson A. Weisenberger-
24 Caswell stated that anybody can drive the truck to the garage, it just needs to be scheduled
25 first. President D. Breidinger was advised that whoever is going to take the truck should be
26 the one scheduling it.

27
28 Vice-President M. Veres said that he doesn't think stone should be picked up in the truck.
29 He suggested having a tri-axle deliver stone to Borough Hall and stockpile it there to be
30 used in the borough, when necessary. He also said that the parking lot at Borough Hall
31 needs to have garbage cleaned up and have stone spread. President D. Breidinger said that
32 snow plow drivers Kevin and Dave have said that the salt shed needs to have an apron for
33 when salt is delivered. She also stated that there is a dip where the parking lot meets
34 Franklin St. that can damage the snow plow and truck. She stated that she has a verbal
35 estimate from Jimmy for three loads of stone that would cost, approximately, \$1,200.00.
36 Vice-President M. Veres said that he spoke with Jimmy and he believes that two loads
37 would suffice.

38
39 Council also discussed filling in the hole behind Borough Hall that is the cistern.
40 Councilperson D. Young advised against filling it in completely because there have been
41 problems, in previous years, with water getting into the building. He suggested getting
42 steel plate to cover the hole so that access can still be gained but the hole would not be
43 exposed and dangerous.

44
45 Vice-President M. Veres said that the hand rail needs to be reinstalled at the steps on the
46 side of Borough Hall.

6 **Committee Reports (con't)-**

7 **Roads (con't)-** further discussion was had regarding cleaning the parking lot up and having
8 stone delivered as opposed to picking it up at ABE with the borough truck. Vice-President
9 M. Veres said that he could get some people to help him start cleaning up the lot.
10 Councilperson D. Young suggested having Kevin, who delivers salt, deliver the stone. He
11 said that Kevin can get the stone at ABE, on the borough's account, so only his delivery
12 fee would be an additional cost.
13

14 Vice-President M. Veres said that there is about a ten-inch lip behind the residences on
15 Franklin St. that resulted from the last time it was paved. He said that once material is
16 delivered, he would fill in the gap. Councilperson D. Young stated that the borough should
17 not be doing work on resident's properties. Vice-President M. Veres said that he could get
18 stone himself and do the work at his own expense because residents have been complaining
19 to him.
20

21 Vice-President M. Veres further stated that he feels the borough equipment needs to be
22 stenciled and that sand bags are needed for the barricades. He was advised that there is a
23 stencil in the office upstairs for marking equipment but paint would need to be purchased.
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26 **Sewer-** Council reviewed an estimate for work recommended to be done on Pump Station
27 3 by Hydra-Numatic. President D. Breidinger said she was advised by the inspector, Josh,
28 from Hydra-Numatic that when the pump stations were built, in order to have a permit
29 granted, there had to be a radio communication between the pump stations since they are
30 linked. Councilperson D. Young stated that, in his opinion, Hydra-Numatic is trying to
31 sell the borough on unnecessary upgrades. He also stated that when Pump Stations 1 and
32 2 were refurbished, a new radio system was installed because pump station 4 didn't have a
33 radio on it. He also said that there was supposed to be an interlock system so if Pump
34 Station 3 goes down, it will not allow Pump Station 4 to pump into it. He said that system
35 was paid for with grant money but it seems to not have been done and that it is just a matter
36 of programming. He said that he will contact both North End Electric and Site Specific
37 again to follow up regarding when they will do the programming. Councilperson D. Young
38 stated that Hydra-Numatic is trying to sell another vacuum pump that he feels is not needed.
39 President D. Breidinger said that part of the estimate is the transformer that does need to
40 be done and the rest of the estimate is work that needs to be done and the inspector said
41 that he could save the borough money by doing all the work at one time as opposed to
42 making multiple trips. Vice-President M. Veres made a motion to accept the quote from
43 Hydra-Numatic in the amount of \$4564.79 for repairs to Pump Station 3. Councilperson
44 K. Harstine seconded. President D. Breidinger, Vice-President M. Veres and
45 Councilpersons K. Harstine and A. Weisenberger-Caswell voted in favor. Councilperson
46 D. Young voted against. The motion passed.
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5 **Committee Reports (con')-**

6 **Sewer (con't)-** Vice-President M. Veres stated that the tires on the generator for the pump
7 stations are dry rotted and need to be replaced. He asked where the money comes from to
8 pay for those. Councilperson D. Young said that the money for tires would come out of
9 the Sewer Fund and to be careful because there is only so much money in the fund with no
10 room for reallocation. Lengthy discussion was had regarding two pumps for the pump
11 stations that were pulled from Pump Station 1 and have been sitting outside since their
12 replacement. Councilperson D. Young stated that the grinder pumps were replaced with
13 vortex pumps, using grant money, because that is the primary pump that pumps out of the
14 borough and it had the two oldest pumps in it. He also stated that, ideally, those two pumps
15 could be refurbished as they are an exact match for Pump Station 2.
16

17 **President's Report-**

18 Nothing to report
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21 **Old Business-**

22 **Hilton St. West-** Solicitor Elliott stated that he sent a letter to Attorney Preston threatening
23 legal action since there has been no response. He also spoke with T&M engineer, Monica
24 Wall regarding reinspecting the road. She said she will drive by Hilton St. to look at the
25 road and see if a reinspection is necessary.
26
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28 **299 Main St.-** Solicitor Elliott stated that he spoke with someone who does title searches
29 and found that there was a mortgage from Mario Russo to Russell Russo and, in light of
30 Mario's passing, the property does become inherited by Russell. He was advised to look
31 at that line by line as there may have been a conveyance from Mario to Russell. Solicitor
32 Elliott also said that he spoke with Russell Russo and there is a nephew from Florida who
33 is trying to get work done at the property.
34

35 **525 Berger Rd.-** Solicitor Elliott stated that he spoke with Suzanne Borzak from Keycodes
36 and she will have to go back to the property to reinspect. He also said that he needs to have
37 a sit-down meeting with her to make sure Keycodes is doing what they are supposed to
38 because he never saw a notice of violation or that a notice was posted.
39

40 **158 Main St.-** Solicitor Elliott stated that he drove by 158 Main St. and took some pictures.
41 He sent a letter to the property owner advising what needs to be done to clean up the
42 property but it was not a notice of violation. He said that there was a deadline for cleanup
43 on the letter and he will follow up after the deadline.
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46 **124-126 Main St. (former Glendon Hotel site)-** Nothing new to report
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6 **New Business-**

7 **Air B&B-** Solicitor Elliott stated that he did some research and found that and Air B&B is
8 considered a transient dwelling. Councilperson D. Young suggested redrafting the
9 ordinance to regulate residents having an Air B&B in Glendon. Solicitor Elliott said that
10 he found that Mt. Pocono has a good ordinance regarding Air B&B and he will forward it
11 to council for their review.
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14 **Announcements/Correspondence**

15 Councilperson K. Harstine asked if a grant was ever found to repair the outside of
16 Borough Hall. President D. Breidinger said that the grant for repairs expired because it
17 was not applied for before the deadline. Councilperson D. Young said that a new grant
18 writer needs to be found. Secretary B. Young said she will reach out to engineer, Monica
19 Wall to see if T&M has grant writers on staff and what the cost would be. Solicitor
20 Elliott said that he knows two people who have grant writing experience and will reach
21 out to them.
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23 Williams Township Fire Department covers Glendon Borough and if anyone is interested
24 in volunteering, please contact Williams Township at 610-258-6788.
25
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27 Councilperson K. Harstine made a motion to adjourn. Councilperson A. Weisenberger-
28 Caswell seconded, and the motion was unanimously approved.
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30 The meeting was adjourned at 8:15 p.m.
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34 Respectfully submitted,
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38 Beth Young
39 Secretary