

1
2
3
4
5

**MINUTES OF THE
GLENDON BOROUGH COUNCIL
GLENDON BOROUGH HALL**

March 17, 2022

6 **Presiding:** Kathryn Harstine - Council Vice-President

7
8 **Present:** Thomas Elliott – Solicitor
9 Amy Weisenberger-Caswell – Councilperson
10 Donna Breidinger – Councilperson
11 Jeffrey Muschlitz – Councilperson
12 Beth Young – Secretary/Treasurer/Tax Collector

13
14 **Not Present:** Donald Young – Council President
15 Melody McAllister – Mayor
16 James McAllister-Zoning Officer

17
18 **Visitors:** William Skrobut, Natasha Grotenhuis, Richard Hall,
19 Ronnie Shafer, Dale King, Kenny Teske, Mike Veres,
20 Mollie Veres, Amy Veres

21
22
23
24 The regular meeting of the Glendon Borough Council was held on March 17, 2022 at
25 Glendon Borough Hall. Vice-President Kathryn Harstine called the meeting to order at
26 7:00 p.m. with the Pledge of Allegiance and roll call.

27
28
29 **Public Participation-**

30 Dale King mentioned that there is a large pothole on Willow St.

31
32 Natasha Grotenhuis is requesting road striping on High St. and cleaning the curbing due to
33 accidents on High St. She also voiced concern about the truck traffic on High St.

34
35 Mike Veres asked who is responsible for the guide rail damage on High St. He was advised
36 that the cost for repair will go through the insurance of the driver who caused the damage.
37 He also voiced displeasure with how long it took for the stop sign at Main and High Streets
38 to be put back up after it fell down.

39
40 Councilperson D. Breidinger asked the public in attendance if they would prefer a Borough
41 website or a Facebook page. Mr. Veres said either would be fine with him. Ms. Grotenhuis
42 would prefer a website for more official business and updated minutes.

43
44 Ms. Grotenhuis shared her displeasure with the fact that Secretary/Treasurer B. Young has
45 her daughter with her during work hours at Borough Hall. It was explained that this was
46
47

5 **Public Participation (con't)-**

6 approved by Council and is a condition under which Secretary/Treasurer B. Young was
7 hired. Mr. Veres also questioned whether or not Ms. Young is taking 15 minutes up to a
8 half hour to tend to her daughter's needs during the day. She stated her daughter is very
9 independent and the only time away from her desk is for restroom breaks. Ms. Grotenhuis
10 continued to question the misappropriation of Borough tax dollars due to "a daycare" being
11 run simultaneously during work hours.
12

13 Secretary B. Young stated that in a Borough of around 400 residents, the same handful of
14 people show up at the monthly meetings to complain about the same handful of things
15 which shows that the majority of residents in Glendon must be satisfied with the conditions
16 in the Borough. Mollie Veres replied that in spite of the majority of residents not coming
17 to meetings, the minority of disgruntled residents need to be heard.
18

19 **Complaints-**

20 Mr. Veres has a complaint against Mayor M. McAllister regarding her not getting back to
21 him about his complaints in the Borough. Solicitor Elliott stated that he spoke with Mayor
22 McAllister suggesting that Keycodes should get involved with enforcing the Borough's
23 property maintenance code.
24

25 Kenny Teske passed around pictures he took of vehicles at 116 and 118 High St. He is
26 displeased that they are parked in two separate driveways and have not been moved in
27 years. He also passed around a picture of a letter that was sent to Councilperson J.
28 Muschlitz, insinuating that another Council member sent it to him.
29

30 Solicitor Elliott asked the public to get past the personality differences and respect that fact
31 that they are attending a meeting of a governmental body. He referenced the fact that
32 Councilperson J. Muschlitz has started video recording the meetings, directing a camera in
33 his direction for no apparent reason. Mr. Teske and Mr. Veres continued to complain about
34 President D. Young, asking that he set a good example in the Borough as Council President.
35 Solicitor Elliott suggested that their point has been made and to move on.
36

37 Ms. Grotenhuis asked what happens next. Solicitor Elliott asked which grievance,
38 specifically, she feels hasn't been addressed. Mr. Teske added that, in his opinion, Mayor
39 M. McAllister doesn't want to be bothered to do her job. Solicitor Elliott suggested that a
40 meeting be held with the interested parties to decide what, if anything, will be done. Mr.
41 Teske stated that the complaints he brings to the meeting monthly are minor and aren't a
42 big deal but should be addressed. Solicitor Elliott stated that there is too much grievance
43 and pettiness at monthly meetings.
44

45 Mr. Teske continued to complain about roads not being striped. Solicitor Elliott stated that
46 once the repetitive issues are voted on by Council, the public needs to let it go.
47
48

5 **Minutes-**

6 Although absent from the meeting, President D. Young sent a request for the following
7 changes to the minutes:
8

9 February 10, 2022 minutes, page 5, line 13, add, "Councilperson J. Muschlitz emailed a
10 link to President D. Young for a wireless backup camera system, including a 7-inch quad
11 view display with built in DVR. The cost is \$508.79."
12

13 February 10, 2022 minutes, page 7, line 33, add, "Mayor DePaul advised once they get
14 their staffing issues resolved, he and President D. Young will talk about coverage for
15 Glendon."
16

17 Councilperson J. Muschlitz made a motion to accept the minutes for February 10, 2022
18 and February 17, 2022 as corrected. Vice-President K. Harstine seconded and the motion
19 was unanimously approved.
20

21 **Treasurer's Report-**

22 **Bills to be paid:**

23 Councilperson D. Breidinger made a motion to pay all bills from the General Fund, Sewer
24 Fund and Liquid Fuels (PLGIT). Vice-President K. Harstine seconded and the motion was
25 approved with Councilperson A. Weisenberger abstaining.
26

27 **Sewer Bills:**

28 A/R Aging Summary was discussed. There are three residents on the payment plan and all
29 payments are current. No houses were posted for water shutoff.
30

31 **Tax Collector's Report-**

32 Council reviewed the Tax Collector's Report, no action was taken.
33

34 **Mayor's Report-**

35 No report was submitted by the Mayor.
36

37 **Zoning-**

38 No report was submitted by the Zoning Officer.
39

40 **Engineer Report-**

41 No report was submitted by engineer, Monica Wall.
42

43 **RFQ:**

44 Solicitor Elliott stated that he will bring the necessary Resolution to the next meeting for
45 adoption. Councilperson D. Breidinger made a motion to approve the fee schedule from
46 Keystone Consulting, directing Solicitor Elliott to draft the Resolution. Councilperson A.
47 Weisenberger-Caswell seconded and the motion was unanimously approved.
48

6 **Committee Reports-**

7 **Signs-** Councilperson J. Muschlitz stated that he has three residents who are willing to
8 volunteer and help install signs. He will have them fill out the volunteer form and email
9 to Secretary B. Young. Councilperson J. Muschlitz was advised that he would also need to
10 fill out a volunteer form for installing signs.
11

12 **Roads-** Council discussed potholes on Main, Front, Holly, Rock, Willow and Pine Lane.
13 Councilperson J. Muschlitz made a motion to hire The Paving Company to fill potholes on
14 Main, Front, Holly, Willow and Rock Rd. The motion was not seconded; motion failed.
15 Councilperson A. Weisenberger-Caswell made a motion to fill potholes in the Spring,
16

17 **Roads (con't)-**

18 using hot asphalt obtained in the Borough truck. Councilperson D. Breidinger seconded
19 and the motion was unanimously approved.
20

21 **Sewer-** Council reviewed the report from RKR Hess and discussed storm damage to Pump
22 Station 4. Damages to PS 4 have been submitted to the Borough's insurance company for
23 review.
24
25

26 **Old Business-**

27 **Berger Rd.** – Due to potential litigation, Solicitor Elliott suggested Council go into
28 Executive Session at the next meeting.
29

30 **Hilton St. West-** Solicitor Elliott stated that he is waiting for approved as-builts. He has
31 legal descriptions but no deeds yet.
32

33 **Truck Supplies-** President D. Young is still researching a camera for the truck.
34

35 **Earth First-** Per Solicitor Elliott, Earth First can be removed from the agenda.
36

37 **Snow Plow Driver-** Always advertising, no applications have been received.
38

39 **Low volume/gravel road grant – Rock, Willow, Pine & Holly-** Discussed during Road
40 Committee. Secretary B. Young is following up with the Northampton County
41 Conservation District to see when grants will be available.
42

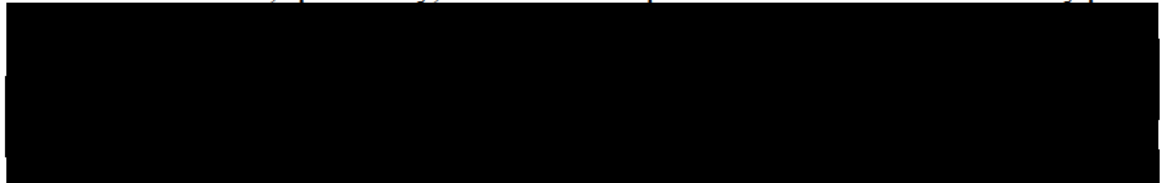
43 **Road Opening Permits-** Workshop still pending.
44

45 **Property Maintenance Code -** Workshop still pending.
46
47
48
49

5 **Old Business (con't)-**

6 **Berger Rd. Phase II-** On hold until Phase I is resolved with the possibility of Phase II not
7 being done at all.
8

9 Solicitor Elliott asked how much money the Borough received from the American Rescue
10 Plan Act. Treasurer B. Young stated that, in total, approximately \$36,000.00 will be
11 received after the second installment is paid at some point in 2022 and that the full amount
12 was accounted for in the budget. Councilperson J. Muschlitz questioned why the ARPA
13 money isn't sitting in a lump sum and was allocated to different accounts. Solicitor Elliott
14 tried to explain that the ARPA money is listed as incoming revenue in the budget and,
15 along with all other revenue, is allocated to various expenditures to have a balanced budget
16 but that funds can always be reallocated within the fiscal year. Treasurer B. Young stated
17 that the ARPA funds are also helping to fill gaps in the budget due to real estate taxes and
18 garbage bills that have not been paid. Councilperson J. Muschlitz does not understand how
19 the ARPA funds were reallocated in the budget. Solicitor Elliott again tried to explain how
20 a balanced budget works, stating that all income and expense must be balanced on paper
21 but the ARPA funds, specifically, have not been spent and can be reallocated at any point.

22
23
24
25
26
27  Councilperson D. Breidinger
28 further tried to explain that the money has not been spent and is still available to be used.
29

30 **Borough website-** Councilperson J. Muschlitz stated that he has spoken to Matt Dees and
31 he has created a website for the Borough and only needs Council's approval and payment
32 for it to go live. Councilperson D. Breidinger asked how Council could have access to be
33 able to see the website he designed. Councilperson J. Muschlitz did not know if Mr. Dees
34 would be available to come to the next meeting to share it but will ask him.
35

36 **25th St. bridge-** Keeping on agenda as reminder of closure in 2022.
37

38 **Grants for coming year-** Have not heard about any new grants from T&M
39

40 **ESWA High St. restoration-** President D. Young is still waiting to hear from the
41 supervisor at Easton Suburban Water for dates when the work will be done.
42

43 **Permit costs and fees-** Workshop still pending.
44

45 **Keycodes service fee-** Councilperson A. Weisenberger-Caswell made a motion to add
46 10% to Keycodes fees for the Borough. Councilperson D. Breidinger seconded and the
47 motion was approved with Councilperson J. Muschlitz abstaining. Secretary B. Young
48 will contact Dave Shields at Keycodes and have him update their price sheet.

5 **Old Business (con't)-**

6 **Emergency Operations Plan** – Solicitor Elliott stated that the contact sheet needs to be
7 updated and questioned if the current template is the most recent or not. Secretary B.
8 Young said she will reach out to Mike Rinker at Emergency Management to make sure we
9 have the most recent template.

10
11 **Culvert estimates** – Councilperson D. Breidinger obtained estimates from Burgey’s Tree
12 Service, Belles Tree Service and Precision Property Maintenance for trimming trees and
13 cleaning out the culvert on Berger Rd. After reviewing the three estimates, Councilperson
14 J. Muschlitz made a motion to hire Burgey’s Tree Service in the amount of \$2,200.00,
15 which includes traffic control. Councilperson A. Weisenberger-Caswell seconded and the
16 motion was unanimously approved. Councilperson D. Breidinger will call Burgey’s to
17 advise and schedule the work to be done.

18
19
20 **New Business-**

21 **High St. guide rail repair** – Discussed during public participation
22

23 Mr. Veres asked what is going on with the residence at 107 Crescent St. where an addition
24 was put on a home with no permits. Secretary B. Young advised that Keycodes has been
25 notified and they are following up with the homeowner regarding permits and inspections.
26 He was also advised that Mayor M. McAllister is handling all property maintenance
27 complaints.

28
29 Due to the fact that Councilperson J. Muschlitz has been giving unapproved minutes to his
30 constituents before being voted on and approved by Council, Secretary B. Young asked for
31 direction from Council regarding if, and to whom, minutes should be sent in April.
32 Councilperson J. Muschlitz said to not send him a copy of the unapproved minutes and he
33 will review them at the meeting.

34
35 Councilperson J. Muschlitz made a motion to add to the agenda a vote to make masks
36 optional in Borough Hall in accordance with Pennsylvania law. Councilperson D.
37 Breidinger seconded and the motion was unanimously approved. After some discussion,
38 Councilperson J. Muschlitz made a motion to make masks optional in Borough Hall for
39 anyone who is vaccinated. The motion was not seconded; motion failed.

40
41 Councilperson J. Muschlitz stated he called Pennsylvania State Police and Mayor M.
42 McAllister regarding people living in the Old Stone Inn at 299 Main St. He believes they
43 are looters and questions how they got in. He also questioned the money budgeted for
44 police coverage and why the Borough still utilizes State Police coverage. Treasurer B.
45 Young explained that the money in the budget for police coverage is being held for when
46 West Easton is prepared to offer police coverage in the Borough.
47
48

4

5

6 **Announcements/Correspondence:**

7 Williams Township Fire Department covers Glendon Borough and if anyone is interested
8 in volunteering, please contact Williams Township at 610-258-6788.

9

10 Councilperson D. Breidinger made a motion to adjourn. Councilperson A.
11 Weisenberger-Caswell seconded, and the motion was unanimously approved.

12

13 The meeting was adjourned at 8:25 PM.

14

15

16

17

18

19

20

Respectfully submitted,

21

22

23

24

Beth Young

25

Secretary