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**MINUTES OF THE  
GLENDON BOROUGH COUNCIL  
GLENDON BOROUGH HALL**

June 9, 2022

**Presiding:** Donald Young – Council President

**Present:** Thomas Elliott – Solicitor  
Kathryn Harstine - Council Vice-President  
Amy Weisenberger-Caswell – Councilperson  
Donna Breidinger – Councilperson  
Beth Young – Secretary/Treasurer/Tax Collector

**Not Present:** Melody McAllister – Mayor  
James McAllister-Zoning Officer  
Jeffrey Muschlitz – Councilperson

**Visitors:** William Skrobut, Natasha Grotenhuis, Richard Hall, Dale King, Mike Veres

The regular meeting of the Glendon Borough Council was held on June 9, 2022 at Glendon Borough Hall. President Donald Young called the meeting to order at 7:01 p.m. with the Pledge of Allegiance and roll call.

**Public Participation-**

Mike Veres asked about the status of road striping on Main and High Streets. After discussing the linear footage of both streets, Councilperson D. Breidinger stated she will call the contractor back to get an estimate based on the measurements Mr. Veres gave her. He also asked about the status of the culvert cleanout. He was advised that Burgey’s Tree Service will be cleaning out the culvert on June 22, 2022. Mr. Veres also asked about the status of the Borough website. He was told that moving forward with the website was already voted on and approved by Council at a previous meeting and the website is currently being developed by Matt Dees.

Dale King asked if there is still a “helping hand” program through PennDOT that could possibly help with road striping. Solicitor Elliott found that PennDOT does have an Agility Program that allows for shared services, and will forward the website to Council.

**Minutes-**

Vice-President K. Harstine made a motion to accept the minutes for May 12, 2022, as presented. Councilperson A. Weisenberger-Caswell seconded and the motion was unanimously approved.

7 **Treasurer's Report-**

8 **Bills to be paid:**

9 Councilperson D. Breidinger made a motion to pay all bills from the General Fund,  
10 excluding the wages for President D. Young and Councilperson A. Weisenberger-  
11 Caswell. Vice-President K. Harstine seconded and the motion was unanimously  
12 approved.

13  
14 Councilperson D. Breidinger made a motion to pay the wages for Councilperson A.  
15 Weisenberger-Caswell from the General Fund. Vice-President K. Harstine seconded and  
16 the motion was approved with Councilperson A. Weisenberger-Caswell abstaining.

17  
18 Councilperson D. Breidinger made a motion to pay the wages for President D. Young  
19 from the General Fund. Vice-President K. Harstine seconded and the motion was  
20 approved with President D. Young abstaining.

21  
22 Councilperson D. Breidinger made a motion to pay all bills from the Sewer Fund. Vice-  
23 President K. Harstine seconded and the motion was unanimously approved.

24  
25 Councilperson A. Weisenberger-Caswell made a motion to pay all bills from the Liquid  
26 Fuels (PLGIT) account. Councilperson D. Breidinger seconded and the motion was  
27 unanimously approved.

28  
29 **Sewer Bills:**

30 The A/R Aging Summary was discussed. There are two residents on the payment plan  
31 and all of their payments are current. No houses were posted for water shutoff. Solicitor  
32 Elliott is researching whether or not the Borough is obligated to offer another payment  
33 plan to residents who have previously been served a water termination, paid in full to  
34 avoid water shut-off but have again stopped paying their bills and are nearing the  
35 threshold to once again be notified.

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39 Council discussed the \$1,050.00 final bill for the 2020 Audit and the estimated cost of  
40 \$2,750.00 for the 2021 Audit that needs to be started. \$1,750.00 was approved for  
41 Auditor Fees in the 2022 budget, which are being used to pay the final bill for the 202  
42 Audit. After much discussion, Solicitor Elliott suggested waiting to reallocate funds after  
43 receiving the bill for the 2021 Audit. Council unanimously agreed to his suggestion.

44  
45 In discussing the budget, President D. Young mentioned that he was advised road salt  
46 prices will be doubling, starting July 1, 2022.  
47  
48

7 **Tax Collector's Report-**

8 Councilperson D. Breidinger made a motion to accept the Tax Collector's Report, subject  
9 to audit. Vice-President K. Harstine seconded and the motion was unanimously  
10 approved.  
11

12 **Mayor's Report-**

13 Councilperson A. Weisenberger-Caswell reported on behalf of Mayor M. McAllister that  
14 the slope survey will be done at the former Glendon Hotel site, 124-126 Main St., in July.  
15

16 **Zoning-**

17 Councilperson A. Weisenberger-Caswell reported on behalf of Zoning Officer, J.  
18 McAllister. Two permit applications have been forwarded to Keycodes and he is  
19 reviewing one zoning application for a fence.  
20

21 **Engineer Report-**

22 No report was submitted by engineer, Monica Wall.  
23

24 **Committee Reports-**

25 **Signs-** Kenny Teske put up the "no truck" signs on Crescent St. President D. Young  
26 stated the stop sign at High St. and Franklin St. still needs to be replaced. He also  
27 advised that the one-way sign at Island Park and Willow St. was put back in the upright  
28 position. President D. Young found "slow children" signs that were purchased but never  
29 put up near Miss Lin's Childcare at 103 Crescent St. He intends to put those up as his  
30 schedule allows.  
31

32 **Roads-** Secretary B. Young stated that she received a phone call from a gentleman who  
33 complained about two flat tires and a bent rim due to the pothole on Main Street. She  
34 advised him to email pictures, his invoices and the police report to be forwarded to the  
35 Borough's insurance company, HA Thomson.  
36

37 President D. Young stated that he spent a day with Councilperson A. Weisenberger-  
38 Caswell and Gail Groff filling potholes throughout the Borough. He advised Council that  
39 there are two large potholes on Willow St. and the paved portion of Pine Lane and Holly  
40 St. that all need to be repaved by a professional paver. He has a phone call in to The  
41 Paving Company but has not heard back from them yet.  
42

43 **Sewer-** President D. Young stated that during Hydra Numatic's monthly pump station  
44 inspections, it was found that seals were leaking on Pump Station 3 and there was a bad  
45 solenoid valve. To avoid the cost of an additional trip fee, President D. Young authorized  
46 the technician to make the necessary repairs while on scene.  
47

1 President D. Young stated he is waiting to hear from the contractor when the parts will be  
2 available to repair Pump Station 4. He is also waiting to hear from the insurance  
3 company regarding authorization to have the tree at Pump Station 4 taken down to avoid  
4 future damage.

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10 **Committee Reports (con't)**

11 President D. Young advised Council that State Farm has approved the cost for having the  
12 guide rail on High Street replaced. He told Secretary B. Young to call Minichi  
13 Contracting Group to have the guide rail replacement scheduled.

14  
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16 **Old Business-**

17 **Berger Rd.** – Still working on bill for engineering.

18  
19 **Hilton St. West-** Secretary B. Young stated she received an email from engineer, Monica  
20 Wall regarding the as-built plans. President D. Young and Solicitor Elliott were both  
21 copied. They will check their emails to follow up.

22  
23 **Truck Supplies-** President D. Young is still researching a camera for the truck; it is not  
24 needed until winter.

25  
26 President D. Young stated the bulldozer has a bad hydraulic fluid leak. He said the three  
27 cylinders that are leaking need to be removed from the bulldozer for repair. He called  
28 Caterpillar and was quoted a price of a little over \$700.00 per cylinder for repairs. He  
29 also called the mechanic that the Borough has previously used and he quoted a price of  
30 approximately \$300.00 per cylinder for repairs. President D. Young stated that time is an  
31 issue because once the cylinders are removed, the bulldozer is not useable which is  
32 factoring into the decision regarding where to send the parts for repair. He also stated  
33 that the brakes on the bulldozer are grinding and need to be adjusted. He will call the  
34 mechanic to schedule the repairs. It was noted that there is \$2,000.00 budgeted in the  
35 Liquid Fuels account for bulldozer repairs and another \$1,000.00 budgeted in the General  
36 Fund.

37  
38 Councilperson D. Breidinger made a motion to have the bulldozer repaired, up to the cost  
39 of \$1,500.00. Councilperson A. Weisenberger-Caswell seconded and the motion was  
40 unanimously approved.

41  
42 **Snow Plow Driver/Road Crew-** Always advertising, no applications have been received.

43  
44 **Low volume/gravel road grant – Rock, Willow, Pine & Holly-** President D. Young has  
45 not heard anything further from Jim Lawrence, the representative from Northampton  
46 County Conservation District. He stated he still needs to call Keystone Engineering to  
47 possibly schedule a walk-through on Pine Lane to get their ideas on the project.

48

1 **Road Opening Permits-** Workshop still pending. Secretary B. Young will contact Bean  
2 for the second time regarding the spot that is sinking in front of the former Glendon Hotel  
3 and UGI regarding the spot that is sinking at 160 Main St. where the gas lines were  
4 replaced as well as engineer, Monica Wall to see if these openings had any oversight  
5 from her inspectors.

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12 **Old Business (con't)**

13 **Property Maintenance Code** – Council agreed to read through the 2003 and 2021  
14 versions of the Property Maintenance Code to prepare for tentative workshops on August  
15 11, 2022 and August 18, 2022.

16  
17 **Berger Rd. Phase II-** President D. Young has not had time to contact Keystone  
18 Engineering regarding use of the grant money for guide rails on Berger Rd.

19  
20 **Grants for coming year-** President D. Young needs to contact Keystone regarding  
21 upcoming grants for the year.

22  
23 **ESWA High St. restoration-** Secretary B. Young called engineer Monica Wall and she  
24 did not receive a phone call or email from Craig at ESWA. President D. Young will call  
25 him to see when he intends to schedule restoring the curbing on High Street.

26  
27 **Permit costs and fees-** Council scheduled a workshop for 6:00 p.m. on July 14, 2022,  
28 prior to the regularly scheduled meeting.

29  
30 **Emergency Operations Plan** – Councilperson D Breidinger made a motion to approve,  
31 as the 2022 plan, the 2017 plan updated with respect to officials and businesses, including  
32 an updated plan for pandemic-related emergencies. Vice-President K. Harstine seconded  
33 and the motion was unanimously approved.

34  
35 **SGS Recovery** – Solicitor Elliott has spoken with SGS Recovery. They are working with  
36 the DEP and submitting permits for approval. He was informed that there is now rubber  
37 by-product, not including tires, involved in their recovery as well as paper and plastics.  
38 Solicitor Elliott stated he reviewed noise ordinances from neighboring municipalities,  
39 noting that West Easton has a stand-alone, ten-page ordinance solely relating to noise that  
40 he felt was pretty good. He also found that Palmer Township and Bethlehem Township  
41 have more restrictive decimal limits in their ordinances. He will forward the information  
42 to Council for their review.

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47 **New Business-**

1 **July 23, 2022 Borough cleanup day** – Councilperson J. Muschlitz had emailed the rest  
2 of Council asking to discuss a Borough cleanup day on Berger Rd. between the Glendon  
3 Bridge and Morvale Rd. As he is not present at the meeting, Council did not discuss and  
4 took no action.

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11 **New Business (con't)**

12 Councilperson A. Weisenberger-Caswell requested having a flag person while she is  
13 cutting weeds on the hillside by the old bridge. President D. Young said he would like to  
14 take the bulldozer and scrape the road as it would be safer than weed whacking. He said  
15 they will make time to do that the next time they are doing road work.

16  
17 Vice-President K. Harstine asked if Ward Trucking has been notified about their trucks  
18 on Main Street. Councilperson A. Weisenberger-Caswell was not sure if Mayor M.  
19 McAllister had contacted Ward or not.

20  
21 Councilperson D. Breidinger asked if “no engine braking” signs can be put up on Berger  
22 Rd. She called Representative Robert Freeman’s office and he stated they can not be  
23 placed on state highways but within municipal limits, it is at the discretion of the  
24 municipality. Solicitor Elliott will research the legalities regarding whether or not that is a  
25 regulatory sign that would need engineering or an ordinance to be passed.

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30 **Announcements/Correspondence:**

31 Williams Township Fire Department covers Glendon Borough and if anyone is interested  
32 in volunteering, please contact Williams Township at 610-258-6788.

33  
34 Councilperson D. Breidinger made a motion to adjourn. Vice-President K. Harstine  
35 seconded, and the motion was unanimously approved.

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37 The meeting was adjourned at 9:21 PM.

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44 Respectfully submitted,

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47  
48 Beth Young  
49 Secretary