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**MINUTES OF THE
GLENDON BOROUGH COUNCIL
GLENDON BOROUGH HALL
February 17, 2022**

6 **Presiding:** Donald Young, Council President

8 **Present:** Melody McAllister – Mayor
9 Thomas Elliott – Solicitor
10 Kathryn Harstine - Council Vice-President
11 Amy Weisenberger-Caswell – Councilperson
12 Donna Breidinger – Councilperson
13 Jeffrey Muschlitz – Councilperson
14 Beth Young – Secretary/Treasurer/Tax Collector

16 **Not Present:** James McAllister-Zoning Officer

18 **Visitors:** William Skrobut, Natasha Grotenhuis, Mike Veres

22 The regular meeting of the Glendon Borough Council was held on February 17, 2022 at
23 Glendon Borough Hall. President Donald Young called the meeting to order at 7:03 p.m.
24 with the Pledge of Allegiance and roll call.

26 **Public Participation-**

27 Mike Veres asked Mayor M. McAllister what action is being taken regarding complaints
28 he has filed with her. She stated that she has spoken to Solicitor Elliott and a plan is in
29 place. Mr. Veres also asked about the zoning issues at two residences on High St. and
30 Crescent St. Mayor M. McAllister stated the zoning issue at the Crescent St. property is
31 being handed over to Keycodes. She is following up with the homeowner regarding the
32 issues at the High St. property. She also stated that she has been speaking with Diane
33 Silviotti at 525 Berger Rd. regarding the cleanup at her property. Ms. Silviotti has people
34 working to help her and has been making good progress.

36 Solicitor Elliott arrived at 7:07 p.m.

38 **Complaints –** None at this time.

41 **Engineer Report-**

42 **RFQ:** The evaluation sheets were submitted by Council to Secretary B. Young and their
43 points were totaled. Keystone Consulting had a total of 439 points and Remington &
44 Vernick Engineers had a total of 432 points. Solicitor Elliott stated that Keystone
45 Consulting has been chosen as the number one firm, but Council may, at this point,
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47

5 **Engineer Report (con't)-**

6 **RFQ:**

7 negotiate prices with it and if their prices are not agreeable, then Council may pick their
8 number two choice, VRE. Neither firm submitted their fee schedule. Secretary B.
9 Young will contact each and forward to Council once the fee schedules are received.

10
11 **Old Business-**

12 **Berger Rd.** – Council needs to discuss in Executive Session due to potential litigation.
13 Councilperson J. Muschlitz stated that he needs to leave no later than 8 p.m. which does
14 not allow time for Executive Session. Solicitor Elliott suggested tabling until the next
15 meeting.

16
17 President D. Young stated that due to various scheduling conflicts, there will not be a
18 quorum for the March 10, 2022 meeting. Council agreed to cancel that meeting and meet
19 on March 17, 2022. There will be a 6 p.m. workshop on March 17th, prior to the meeting,
20 with Walt Kropf from Island Park Development. President D. Young will call him to
21 advise of the schedule change.

22
23 Solicitor Elliott asked Council to make a motion and vote on adding a topic to the
24 agenda. Councilperson D. Breidinger made a motion to add approving the termination of
25 financial security posted by Glendon Properties Inc., for the Glendon Business Center.
26 Councilperson A. Weisenberger-Caswell seconded and the motion was unanimously
27 approved. Solicitor Elliott stated that engineer Monica Wall recommends releasing funds
28 with two conditions. The first condition being a written confirmation of an as-built plan,
29 prepared by a professional land surveyor, submitted to and approved by the Borough.
30 Solicitor Elliott is not aware of the Borough having that. He spoke with Joseph Reibman
31 who will contact his engineer to see if the as-built plan was submitted and if so, Mr.
32 Reibman needs to provide the review letter by the engineer to the Borough. Also, there
33 are several dead trees on site and Ms. Wall recommends there should be confirmation
34 that new owner will replace them. Solicitor Elliott was not satisfied with that suggestion.
35 In speaking with Mr. Reibman, he was told that there is money in an escrow account held
36 by the title company which needs to be withheld from Mr Reibman until the trees are
37 planted or the purchaser secures their completion. Councilperson A. Weisenberger-
38 Caswell made a motion to release the letter of credit in the amount of \$140,000.00 for the
39 Glendon Business Center, lots 13A, 15A and 18A subdivision, subject to the two
40 conditions. Vice-President K. Harstine seconded and the motion was approved with
41 Councilperson J. Muschlitz abstaining.

42
43 **New Business-**

44 **Purchase new barricades-** Councilperson J. Muschlitz made a motion to purchase four
45 sets of 10-foot barricades with a total cost of \$625.40 from Garden State Highway
46 Products. Councilperson A. Weisenberger-Caswell seconded and the motion was
47 unanimously approved.
48

5 **New Business (con't)-**

6 **Emergency Operations Plan-** Secretary B. Young spoke with Mike Rinker at
7 Emergency Management but is still waiting for him to email copies of the last EOP that
8 was submitted. She will follow up with him with a phone call. Mayor M. McAllister has
9 Mr. Rinker's phone number and will also give him a call.
10

11 **Culvert Estimates-** Council reviewed estimates from Big Mike's Tree Service and K&R
12 Tree Service for trimming trees and cleaning out the culvert. The price from each
13 contractor is \$3,000.00 which is the exact amount in the budget for cleaning out the
14 culvert. Debate was had regarding whether or not American Rescue Plan Act funds can
15 be used to pay for the culvert work. Solicitor Elliott will research if that money can be
16 used or not. Councilperson D. Breidinger said she will call other contractors to try and
17 get a third bid for comparison. Councilperson A. Weisenberger-Caswell made a motion
18 to table voting on the culvert until the next meeting. Vice-President K. Harstine
19 seconded and the motion was unanimously approved.
20

21 **New paving estimate, adding Main St. potholes-** The Paving Company submitted a
22 new estimate, including a \$2,000.00 fee for two small and two large potholes on Main St.
23 Mayor McAllister stated there are quite a few more than four potholes on Main St.
24 Councilperson D. Breidinger voiced concern about parts of Willow St. sinking and the
25 continued deterioration from water runoff. Council agreed to table the estimate until the
26 next meeting. President D. Young stated he may have time available to get a road crew
27 together and fill potholes on Main Street
28
29

30 **Announcements/Correspondence:**

31 Williams Township Fire Department covers Glendon Borough and if anyone is interested
32 in volunteering, please contact Williams Township at 610-258-6788.
33

34 Vice-President K. Harstine made a motion to adjourn. Councilperson A. Weisenberger-
35 Caswell seconded, and the motion was unanimously approved.
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37 The meeting was adjourned at 8:07 PM.
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43 Respectfully submitted,
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47 Beth Young
48 Secretary