

# UNIFORM CONSTRUCTION CODE (UCC)

## Application for Demolition Permit

**Borough of Glendon**  
**24 Franklin Street**  
**Glendon, PA 18042**  
**Phone (610) 253-1577**

<b>Official Use Only</b>
Permit No. _____
Date Received: _____

### Property Information

Street Address: _____		City /Township / Borough of: _____	
Parcel Number: _____	<b>Building Type:</b> <input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Other (Please explain) (Check all that apply) <input type="checkbox"/> Single-Family <input type="checkbox"/> Multi-Family <input type="checkbox"/> Mobile Home <input type="checkbox"/> Accessory		
Estimated Start Date: _____	Number of Buildings: _____ Number of Units: _____ Number of Businesses: _____ Number of Stories: _____ Total Square Footage of Demolition: _____		
Estimated Completion Date: _____	<b>Existing Utility Connections:</b> <input type="checkbox"/> Electric <input type="checkbox"/> Gas <input type="checkbox"/> Water-Public <input type="checkbox"/> Water-Private <input type="checkbox"/> Sewer-Public <input type="checkbox"/> Septic <input type="checkbox"/> Cable Television <input type="checkbox"/> Telephone		
Cost of Demolition: _____	Brief description of building or structure to be demolished and current use: _____		
Will other properties be affected by demolition? <input type="checkbox"/> Yes <input type="checkbox"/> No	If controls to protect other properties are required, how will they be accomplished? _____		
<b>ZONING APPROVAL MAY BE REQUIRED FOR FUTURE IMPROVEMENTS</b>			

### Owner Information

First Name: _____	Last Name or Business Name: _____	Phone Number: _____	
Mailing Address: _____	City: _____	State: _____	Zip: _____

### Contractor Information

Name of Contractor / Contact: _____	Phone Number: _____		
Street Address: _____	City: _____	State: _____	Zip: _____

### Applicant Information (If different than owner or contractor)

First Name: _____	Last Name or Business Name: _____	Phone Number: _____	
Mailing Address: _____	City: _____	State: _____	Zip: _____

### Application Requirements

Pa UCC Section 403.42 (commercial) and 403.62 (residential) requires that demolition permits be obtained prior to the demolition of any existing building or structure. This permit is separate from that required for construction, alteration or renovations of existing buildings.

**Note:** When a demolition will occur and plans for a replacement building or structure are submitted concurrently, an application for a demolition permit is not required to be submitted. If the demolition is not accompanied by a building permit application for a replacement building or structure, an application for a demolition permit will be required. Application is responsible for obtaining zoning approval for construction.

The receipt of a demolition permit issued by Glendon Borough does not relieve the permit holder of compliance responsibilities under other state or federal laws and regulations, including **but not limited to:** asbestos remediation, advanced notification to the PA Department of Environmental Protection and the US Environmental Protection Agency of demolition work, historic preservation, disconnection of utilities and the capping of any sewer and water connections.

Any person desiring to demolish a building or structure must:

- \* Submit a fully completed **APPLICATION FOR DEMOLITION PERMIT**. Incomplete applications will not be accepted.
- \* Provide proof of Workers' Compensation.
- \* **Provide two (2) copies of a site plan** detailing the information requested below.
- \* **Pay a demolition fee** as determined by the type of building or structure being demolished in addition to a Pennsylvania UCC surcharge. You will be notified of the appropriate fee upon notification of approval. Checks or money orders shall be made payable to Glendon Borough.

### Site Plan Requirements

Two copies of a site plan showing the proposed demolition must accompany this application. This plan must include the following:

- Size and location of all buildings or structures to be demolished, distances to property lines, any existing underground or above ground tanks and distances to sidewalks, pavement and curbs where they abut property lines.
- Utility disconnections: Service utility connections shall be disconnected and capped in accordance with the approved regulations of the authority having jurisdiction.
- Size and location of any existing buildings or structures that will remain on the site. If the proposed demolition is attached to another building or structure, include any precautions that will be taken to ensure the stability of the remaining building or structure. If any remaining walls become unprotected as a result of the demolition, show how they will be made weather-tight. Any required construction activities may require a building permit and subject to all applicable building codes.
- Area to be filled to existing grade and seeded or to be fenced and otherwise protected in anticipation of new construction. (IBC Section 3303.4)
- Water accumulation: Provisions shall be made to prevent the accumulation of water or damage to any foundations on the property or the adjoining property (IBC 3303.5)
- If applicable, location, dimensions and construction details for pedestrian protections required in section 3306 of the *International Building Code*.

### Owner Statement

I hereby certify that I own the property described above for which this application is made for a demolition permit and that the applicant has my approval to demolish this property or act as our agent in the demolition of this property. In addition, if a permit for work described in this application is issued, I certify that the Building Code Official or authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.

**Owner Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### Applicant Statement (If different than owner)

I hereby acknowledge that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Building Code Official or authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

# SITE PLAN

Show the size and location of all new construction and all existing structures on the site. Show distances from the new construction to the front, side and rear property boundaries. This form may be used in lieu of a formal site plan.

A large grid for a site plan. The grid consists of a fine grid of small squares and a coarser grid of larger squares. The larger squares are defined by dashed lines, while the smaller squares are defined by dotted lines. At the bottom of the grid, there is a solid horizontal line representing a street. Below this line, the word "STREET" is written in bold, uppercase letters.

**STREET**

# WORKERS' COMPENSATION INSURANCE COVERAGE INFORMATION FORM

Additional copies available upon request

- A. Is the applicant a contractor within the meaning of the PA Workers' Compensation Law?  Yes  No  
If the answer is "Yes" - complete Sections B & D below as appropriate.  
If the answer is "No" - complete Sections C, D & E below as appropriate.

B. **Insurance Information**

Name of Contractor: \_\_\_\_\_

Federal or State Employer Identification No.: \_\_\_\_\_

Name of Workers' Compensation Insurer: \_\_\_\_\_

Policy No: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ **Copy of certificate required**

Contractor is a State approved self-insurer for workers' compensation. **Copy of certificate required**

C. **Affidavit of Exemption**

Complete Section C if the applicant is a contractor claiming exemption from providing worker's compensation insurance

The undersigned hereby swears or affirms that he/she is not required to provide workers' compensation Insurance under the provisions of Pennsylvania Workers' Compensation Law for one of the following reasons, as indicated below:

- Property owner doing own work.** If property owner does hire contractor to perform any work pursuant to this permit, contractor must provide proof of insurance.
- Contractor with no employees.** Contractor is prohibited by law from employing any individual to perform work pursuant to this building permit unless contractor provides proof of insurance.
- Religious exemption under Section 304.2 of the Workers' Compensation Law.** All employees of contractor are exempt from workers' compensation insurance provided that copies of religious exemption letters for EACH EMPLOYEE that will be performing work at the project site are submitted with this application.

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The undersigned hereby swears or affirms that he/she has read, understands and will comply with the following:

1. Any sub-contractors working on this project are also required to complete this form and carry their own workers' compensation coverage.
2. The applicant is not permitted to employ any individual to perform work on this project pursuant to the permit in violation of the Workers' Compensation Law.

**A VIOLATION OF ANY OF THESE REQUIREMENTS WILL RESULT IN A STOP-WORK ORDER BEING ISSUED.**

D. **Applicant Signature**

E.

\_\_\_\_\_  
Applicant Name—Please Print Clearly

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Signature of Applicant

E. **This form must be notarized  
when claiming an exemption**

Subscribed and sworn before me this  
\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Signature of Notary Public

My Commission Expires: \_\_\_\_\_