



**BOROUGH OF GLENDON**

24 Franklin Street, Glendon • Easton, Pennsylvania 18042-6805  
Phone 610-253-1577 • Fax 610-923-5111

APPLICATION FOR PERMISSION TO UNDERTAKE CONSTRUCTION / ZONING OCCUPANCY PERMIT

Date \_\_\_\_\_  
Permit expires six (6) months from date of issue

To the Zoning Officer/Building Permit Officer:  
The undersigned hereby applies for a permit to undertake construction and/or for a Zoning Occupancy Permit.

1) Owner's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

2) Applicant's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

3) Architect's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

4) Builder's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

5) Address and location of property upon which construction is to take place:  
\_\_\_\_\_

6) Identification of property: Tax Map No: \_\_\_\_\_ Deed Ref: \_\_\_\_\_

7) Brief description of proposed construction: \_\_\_\_\_  
\_\_\_\_\_

8) Estimated cost of proposed construction: \$ \_\_\_\_\_

9) Attach plan of site showing dimensions of property and exact size and location of proposed construction as well as any existing buildings or structures.

Note: Upon completion of authorized construction or alteration, and prior to the use or occupancy of any land or building, an occupancy permit must be secured from the zoning officer.

Notice to Taxpayers: Glendon Borough Ordinance 96-3 provides for property tax exemption for construction on certain deteriorated industrial, commercial or other business property in certain sections of the borough. An application for exemption may be secured from the Building Code Officer and must be filed with the Borough at the time a building permit is secured.

Attested by: \_\_\_\_\_ Signature of Owner or Owner's Agent \_\_\_\_\_

Fee paid: \_\_\_\_\_ Date: \_\_\_\_\_

Checklist of Items: Application \_\_\_\_\_ Fee \_\_\_\_\_ Site Plan \_\_\_\_\_

Office Use Only:

Date of Acceptance: \_\_\_\_\_ Payment: \_\_\_\_\_

Approved: \_\_\_\_\_ Denied: (reason) \_\_\_\_\_

State section of zoning Ordinance: \_\_\_\_\_

Zoning Officer Signature: \_\_\_\_\_